

Tuesday, April 23, 2024

Visitor Services Associate, 2024 River to River Festival

Company: River to River Festival

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Compensation: June 7-23, 2024 stipend of \$1,200. July-October 2024, hourly rate of \$20/hour

Lower Manhattan Cultural Council

Visitor Services Associate: The Arts Center at Governors Island

June 2024 – October 2024

Lower Manhattan Cultural Council (LMCC) seeks Visitor Services Associates (VSAs) for The Arts Center at Governors Island (ACGI), a multidisciplinary arts space developed, programmed and operated by LMCC. The Visitor Services Associates are the first point of contact for our audiences and provide a crucial role in ensuring visitors have a well informed and positive experience at The Arts Center. VSA will staff the gallery, provide information to visitors about the exhibitions, The Arts Center, LMCC, and assist with public programming. VSA's will also lead short bi-monthly exhibition tours for the public. The VSA will work across various programs and initiatives within the Artist Programs department at LMCC and will report directly to the Exhibitions and Public Programs Manager and Audience Services Manager for the River To River Festival.

Ideal candidates for the role will have a passion for connecting and engaging with the public through various modes of creative practice such as: performance, dance, curating, painting and sculpture. Education, teaching, sales or gallery experience is a plus. Long periods of standing may be necessary.

VSAs will have the opportunity to participate in enrichment and professional development opportunities, such as talks with curators and artists, peer-to-peer knowledge sharing opportunities, and discussions, etc.

This is a part-time, temporary position. Candidates must have flexible availability during the Summer of 2024 and able to work on the following days:

Between June 7 - 23 2024, for the River To River festival, and on Saturdays and/or Sundays from July - October 2024

The opportunity for additional hours to accommodate LMCC's other programming and special events may also be available.

Responsibilities:

- Welcome guests and ensure a safe, pleasant, inclusive, and informative experience.
- Serve as point person for information about the Exhibitions, The Arts Center, LMCC's full calendar of programming, as well as safety protocols within The Arts Center.
- Replenish exhibition printed materials as necessary.
- Assist visitors with digital ticket reservations on-site and check reservations at the entrance to the gallery space.
- Track visitor count and maintain safe social distancing capacity in the space.
- Ensure visitors understand and comply with the COVID-19 safety protocol and social distancing guidelines.
- Assist with set-up, break-down, and facilitation of public programs.
- Maintain general upkeep of the space, including minor cleaning and trash removal.

Qualifications: Strong candidates for this position will have:

A personable demeanor, comfortable with speaking to the public.

A passion for connecting and engaging with visitors and the general public

An ability to problem solve and think on their feet.

Arts education, Museum education, gallery, teaching, customer service or sales experience a plus, but not required.

Compensation: Visitor Service Associates are independent contractors and will receive a combination of compensation methods: a stipend for work completed from June 7 - 23, 2024 of \$1,200 and an hourly rate of \$20/hour for shifts worked July - October 2024.

To Apply: Please email your resume with a concise cover letter to Marquita Flowers, Exhibitions and Public Programs Manager, at jobs@lmcc.net. Make sure to include within your cover letter your schedule availability, and answer the following questions: Why do you feel art is important to our society at this moment in time? Briefly describe your ideal service experience when you visit a museum or art gallery?

Please use the subject line in the email "Visitor Services Associate: [YOUR FIRST AND LAST NAME] No phone calls please.

Lower Manhattan Cultural Council is an equal opportunity employer dedicated to diversity. LMCC is committed to fostering a diverse and inclusive workplace. We are dedicated to hiring employees who reflect the communities we serve, including women, people of color, LGBTQ2S+ individuals, and people with disabilities. LMCC will provide accommodations in all aspects of the hiring process. If you require an accommodation, we will work with you to meet your needs.

To learn more about LMCC, please visit www.LMCC.net

ABOUT LMCC

Founded as Lower Manhattan Cultural Council, LMCC serves, connects, and makes space for artists and community.

Since 1973, LMCC has been the champion for independent artists in New York City and the cultural life force of Lower Manhattan.

We envision New York City as a place in which artists and communities are in dialogue to create a more just, equitable, and sustainable

society.

ABOUT The Arts Center at Governors Island

The Arts Center at Governors Island is a creative incubator featuring artist residency programs, and a space for exhibitions and public engagement. Work developed and presented at The Arts Center at Governors Island focuses on questions of ecology, sustainability, and resilience. Minutes away from Manhattan by ferry and located on the arcadia of Governors Island, The Arts Center offers artists a environment to create and develop work that is multifaceted in its uses and its programming, at once serene and contemplative, dynamic and exploratory. The Arts Center at Governors Island is programmed and operated by LMCC.

River to River Festival
lmcc.net

For more information:
Jordan Morley
jobs@lmcc.net

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