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administration



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December 11, 2014

[Video Campaign \(NEW YORKERS FOR DANCE\) Internship](#)

Dance/NYC seeks an intern to support the administration of its NEW YORKERS FOR DANCE video campaign....

December 11, 2014

[Events Manager](#)

Dance/NYC seeks events manager, responsible for all aspects of implementing and growing Dance/NYC's convening...

December 5, 2014

[Gibney Dance - Class & Rentals Internship](#)

Gibney Dance offers the opportunity to earn free dance classes with some of the field's most exciting teachers while gaining exposure to a fast-paced arts-administration environment. Through ongoing managerial support and feedback, as well as other professional development activities, our internship program strives to provide the next generation of arts and non-profit leaders the skills and knowledge...

December 5, 2014

[Dancewave Seeks Arts Administration Intern](#)

Dancewave seeks a Spring 2016 Arts Administration Intern to assist the School Administrator in the management of Dancewave's programs. This internship offers an excellent opportunity to gain real, hands on experience in a non-profit arts organization. Skills cultivated during this internship will assist aspiring arts administrators interested in pursuing a career in arts administration or dance...



December 3, 2014

[Experience Director](#)

Position Description: Working closely with the Artistic Director, the Strategic Director, and Media Director, the Experience Director will be responsible for overall project management of the company, including the planning and physical realization of each production and event. Heidi Duckler Dance Theatre is seeking someone who has strong creative and interpersonal skills, an eye for detail, a desire...



December 3, 2014

[Media Director](#)

Position Description: Working closely with the Artistic Director, the Strategic Director, and Experience Director, the Media Director will manage the company's overall online image, promotional strategy and branding. Heidi Duckler Dance Theatre is seeking someone who has strong creative and interpersonal skills, an eye for detail, a desire for a career in arts administration, and a passion for...



December 3, 2014

[Production Director/Administrator - Dance Program](#)

LIU Brooklyn Located in downtown Brooklyn, N.Y., LIU Brooklyn offers nearly 160 associate, undergraduate, graduate, doctoral, and certificate programs in one of New York City's most diverse and thriving urban communities. In addition to world-class faculty, a vibrant campus life and residence halls for more than 1,100 students, the campus is home to the \$45-million Steinberg Wellness Center,...

December 2, 2014

[General Manager \(part time\)](#)

Big Dance Theater is looking for a part time General Manager who will report to, and work closely with, its Artistic Director, Producer and Production Manager. The General Manager will act as the company's main administrator and the role will include company management, bookkeeping and financial tracking, public relations, individual giving, and general institutional administration. The job will...