

► [Share](#) | [Print](#) | [Download](#)

administration



Category:

[All](#) [Auditions](#) [Choreographic Opportunities](#) [Funding Opportunities](#) [Jobs & Internships](#) [Volunteering](#) [Training](#) [Photo & Video](#)

Listings and advertisements on Dance.NYC are all user-generated. The inclusion of content by any user does not constitute an endorsement by Dance/NYC of that individual or organization's views. Please write to [info@dance.nyc](mailto:info@dance.nyc) if you have any questions or would like to flag a listing or advertisement.

To learn more about posting free listings and purchasing low-cost advertisements to reach Dance/NYC's audiences:

PLACE LISTINGS OR PURCHASE ADS

June 17, 2014

### [Flamenco Vivo seeks part time Studio Manager](#)



Flamenco Vivo Carlota Santana seeks a qualified individual to fill the role of Studio Manager. Studio Manager is a part-time position (approximately 20 hours/week) that reports to the Company Manager and Director of the Center for Flamenco Arts and works closely with all members of Flamenco Vivo's administration. The Studio Manager's role is to maintain our studio rental calendar and manage the...

June 13, 2014

### [Pentacle Internship!](#)

Pentacle is looking for a summer intern as part of their Cultivating Leadership in Dance Internship Program. The internship requires 10 hours per week for 8 weeks starting at the end of June. Benefits to the participating intern include: - Professional Development workshops on topics in arts administration and career exploration. - A network of interns working for other dance companies -...

June 8, 2014

### [Gallim Dance Executive Director](#)

GALLIM DANCE EXECUTIVE DIRECTOR POSITION ABOUT THE ORGANIZATION Gallim Dance, a New York-based contemporary dance company, creates and performs original work by Artistic Director and Founder Andrea Miller. In 2014, Miller received the honor of being named a Guggenheim Fellow by the John Simon Guggenheim Memorial Foundation, for demonstrating exceptional creative ability. Founded in 2007, Gallim...

June 8, 2014

### [Gallim Dance Executive Director](#)

GALLIM DANCE EXECUTIVE DIRECTOR POSITION ABOUT THE ORGANIZATION Gallim Dance, a New York-based contemporary dance company, creates and performs original work by Artistic Director and Founder Andrea Miller. In 2014, Miller received the honor of being named a Guggenheim Fellow by the John Simon Guggenheim Memorial Foundation, for demonstrating exceptional creative ability. Founded in 2007, Gallim...

June 3, 2014

### [Marketing Associate](#)

GALLIM DANCE MARKETING ASSOCIATE Employer Description: Gallim Dance, a New York-based contemporary dance company, creates and performs original work by artistic director and founder Andrea Miller. Gallim is a highly sought-after company whose work has been acclaimed by the New York Times as "voluptuously polyglot choreography," performed by dancers "of the highest calibre" (Dance Europe)....

May 20, 2014

### [2 Part Time Administrative Assistant Positions](#)

The Feldenkrais Institute is looking for 2 part-time administrative assistants whose primary responsibilities will include answering phones, scheduling client appointments, checking in clients for classes and workshops, maintaining the presentation of the Institute, support general office management, and administrate daily tasks. The ideal candidate must have superior customer service skills, strong...

April 25, 2014

### [BAX 2014 Summer Youth Education Administrative Intern](#)

BAX/Brooklyn Arts Exchange is a community based performing arts center dedicated to developing artists of all ages from children to professionals. BAX Youth Arts Education provides expert instruction in building technical skills in dance, tumbling, and theater with an emphasis on cultivating creative expression. Working with professional performing arts faculty, BAX students develop improvisation,...

April 24, 2014

### [Operations Manager, Jessica Lang Dance](#)

Jessica Lang Dance Seeks Operations Manager Founded in 2011, Jessica Lang Dance (JLD) is a New York City-based dance company dedicated to creating and performing the work of Jessica Lang. JLD enriches and inspires global audiences by immersing them in the beauty of movement and music. Hailed as "a master of visual composition" by Dance Magazine, Lang seamlessly incorporates striking design elements...

