Friday, April 9, 2010

Lar Lubovitch Dance Company Seeks Archiving Intern

Please submit a resume and a writing sample to Dick Caples, Executive Director, at Lubovitch@aol.com, with the title 'Lubovitch Intern' in the subject line. Include your desired position, current resume and a writing sample for review.

ARCHIVING INTERN This internship involves a hands-on project to assemble, catalog, label and document the rich 42-year's worth of archives of the company -- including administrative files, photographs, promotional materials, reviews and recordings (videotape and audio tape). This position will expose the intern to basic archival procedures and the opportunity to work with a data base while learning from trained archivists. In the process of sorting and documenting the archives, the intern will be exposed to extensive historical and operational information on the development and management of a non-profit arts organization.
September - December 2010 (renewable for spring semester 2011).

Internships are unpaid. For college students, however, we can offer college credit (if applicable) as well as a metro card for the duration of the internship. Visit www.lubovitch.org for more information about the company.

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