

Friday, April 1, 2011

Volunteer

Send email to RKBallet1@aol.com to the Artistic Director Subject line: Archival Project include resume, and statement of interest and availability. Be acquainted with RKB by visit to website: www.RebeccaKellyBallet.org

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Rebecca Kelly Ballet seeks volunteer to spearhead Archival Project. Organize, label, and archive dance videos, DVD, and CD's. Some copying of discs, creatiing covers,

Flexible hours, working in 1-2 hour shifts, April/ May and/or Sept/ Oct

No prior archival experience necessary, but qualifications include meticulous attention to detail, spelling, word processing, database entry, organization and neatness.

Location: Rebecca Kelly Ballet studio/ office in SoHo

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