

Wednesday, July 20, 2011

## Jodi Kaplan & Associates/Booking Dance Fall/Spring Internship

Please send a resume and a letter of introduction to [jka@bookingdance.com](mailto:jka@bookingdance.com). Subject line "Fall/Spring Internship 2011" [► Share](#) | [Print](#) | [Download](#)

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<style type="text/css"> <!-- /* Font Definitions */ @font-face {font-family:Times; panose-1:2 0 5 0 0 0 0 0 0; mso-font-charset:0; mso-generic-font-family:auto; mso-font-pitch:variable; mso-font-signature:3 0 0 0 1 0;} @font-face {font-family:Times; panose-1:2 0 5 0 0 0 0 0 0; mso-font-charset:0; mso-generic-font-family:auto; mso-font-pitch:variable; mso-font-signature:3 0 0 0 1 0;} /* Style Definitions */ p.MsoNormal, li.MsoNormal, div.MsoNormal {mso-style-unhide:no; mso-style-qformat:yes; mso-style-parent:""; margin:0in; margin-bottom:.0001pt; mso-pagination:widow-orphan; font-size:12.0pt; font-family:"Times New Roman"; mso-fareast-font-family:"Times New Roman";} a:link, span.MsoHyperlink {mso-style-unhide:no; mso-style-parent:""; color:blue; text-decoration:underline; text-underline:single;} a:visited, span.MsoHyperlinkFollowed {mso-style-noshow:yes; mso-style-priority:99; color:purple; mso-themecolor:followedhyperlink; text-decoration:underline; text-underline:single;} .MsoChpDefault {mso-style-type:export-only; mso-default-props:yes; font-size:10.0pt; mso-ansi-font-size:10.0pt; mso-bidi-font-size:10.0pt;} @page WordSection1 {size:8.5in 11.0in; margin:1.0in 1.25in 1.0in 1.25in; mso-header-margin:.5in; mso-footer-margin:.5in; mso-paper-source:0;} div.WordSection1 {page:WordSection1;} --> </style>
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Jodi Kaplan & Associates/Booking Dance (JK&A) is seeking a self-motivated, reliable, organized and enthusiastic intern to assist with preparation for JK&A's APAP showcase in January as well as administration and research to support the Main and Boutique Rosters of artists that JK&A represents.

The internship will begin no later than September 5, 2011 and will end no sooner than May 31, 2012. The internship will be 32 hours per week unpaid with the option of school credit. We strongly prefer applicants who can work both the fall and the spring but will consider all who apply.

#### Requirements:

Bachelors Degree secured or expected  
Proficiency with Mac  
Interest in dance

#### Preferred:

Experience in an arts administration environment.

#### About Jodi Kaplan & Associates/Booking Dance

Jodi Kaplan & Associates is a personal "boutique agency" that books dance companies on extensive tours throughout the USA and internationally. JK&A books a high profile [Main Roster](#) of top dance companies. It also provides conference representation to a wonderfully diverse [Boutique Roster](#) of dance companies. JK&A produces an APAP showcase at the Ailey Citigroup Theater every year, as well as the Booking Dance Festival Edinburgh which is JK&A's "festival within a festival" during the Edinburgh Fringe. In addition to Edinburgh, the Booking Dance Festival will be coming to South Africa in 2012.

For more information on Jodi Kaplan & Associates, please visit: [www.bookingdance.com](http://www.bookingdance.com).

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