

Thursday, February 9, 2012

Managing Director

Please submit a resume and introductory cover letter to jobs@daviddorfmance.org No calls please.
www.daviddorfmance.org

► [Share](#) | [Print](#) | [Download](#)

David Dorfman Dance is seeking to fill the position of Managing Director.

Since its founding in 1985, David Dorfman Dance (DDD) has realized the creative vision of choreographer David Dorfman and his artistic collaborators. Dorfman and Company have sustained a mission "to get the whole world dancing," presenting the work of DDD to diverse audiences across the US and internationally. DDD has performed extensively throughout North and South America, Great Britain, Europe, and in New York City's major dance venues, including The Brooklyn Academy of Music, The Joyce Theater, The Kitchen, Danspace Project/St. Mark's Church, La Mama Theater, and The Duke on 42nd Street. David Dorfman, the Company's dancers, and DDD's artistic collaborators have been honored with eight New York Dance and Performance (Bessie) Awards. DDD is currently touring *Prophets of Funk*, a work celebration of Sly and the Family Stone's groundbreaking visceral and powerful music, while also developing a new work, based on the artistry of Patti Smith to be premiered in Summer 2013.

The Managing Director supports the Artistic Director in pursuing his work as a choreographer, creating a new work with the company every 2-3 years, as well as touring repertory work. The MD will also be instrumental in facilitating the ongoing teaching workshops of the company together with the Company Manager and in identifying and realizing commissioning opportunities.

Direct responsibilities will include

- fundraising – identifying new institutional donors, growing the individual donor base and renewing existing funding together with the Development Associate
- contract management
- budgeting and cash flow management, and some accounting
- strategic planning;
- staff management;
- relations with stakeholders, and overseeing the communication efforts in all media;
- biweekly payroll (processed through a payroll company)
- and general administration.

The MD will supervise a team of two part time staff members, and one to two interns.

Candidates must bring a commitment to help shape and support the organization's vision. Financial and communication skills and demonstrated leadership ability are all essential. Must handle a wide range of projects simultaneously. This is a part time position. Start date: February 2012.

Please submit a resume and introductory cover letter to
jobs@daviddorfmance.org No calls please.
www.daviddorfmance.org

[< back](#)

[previous listing](#) • [next listing](#)