

# OUR NEW YORK CITY DANCE

Tuesday, March 12, 2013

## Work/Study for Yoga & Pilates Classes

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Work-Study Exchange for Yoga and Pilates Classes (Flatiron)

Studio Anya is a Yoga, Pilates and Healing Sanctuary located in Flatiron New York. As a learning lab for A.pplied N.eo Y.ogic A.wareness, Anya integrates yoga with other practices like Pilates, Thai Massage, Reiki and Neuro-muscular Therapy as the vehicle for aligning with grace in our daily lives.

We are currently seeking committed, hardworking, and customer service- oriented interns to become an integral part of our team. In exchange for one 4.5 hour shift a week, you will have access to free group yoga and pilates classes and the unique opportunity to deepen your own mind, body, and spirit connection. Responsibilities include front desk and reception, working with Mind Body Online, marketing projects, and studio maintenance.

#### Requirements/ Qualifications:

3 month minimum commitment. Must sign contract agreeing to terms. Availability to consistently work at least one of the following shifts: Monday- 8:30am-1:00pm,

Wednesday- 8:30am-1:00pm; 1:00pm- 5:30pm

Thursday- 1:00pm-5:30pm Friday- 1:00pm-5:30pm

Saturday- 9:30am-2:00pm; 2:30pm-6:45pm

Knowledge of Mind Body Online and/ or prior front desk experience at a Yoga/Pilates studio, Spa, or Salon preferred. Marketing experience with Social Media and Blogging writing skills is a plus. Reliable and trustworthy, well groomed, detail oriented, with a sophisticated phone manner and excellent communication skills Motivated self-starter who has interest and enthusiasm in the growth and well-being of the studio, its programs, community, and atmosphere.

#### Job Responsibilities:

Create and maintain an atmosphere of warmth, serenity, and professional integrity in house and over the phone. Manage Front Desk: Utilizing the Mind Body Online System (MBO), sign clients into classes, purchase client packages, maintain and update appointments: schedule, book, change, confirm and/or cancel bookings. Answer Phone, service customers and/or take messages. Assist management with daily maintenance of the studio. Give detailed descriptions of Studio Anya services, packages, and facility features and actively promote its welfare. Promote inhouse sales of packages and studio offerings, Run errands when necessary (ie Post Office, Staples, etc.) Answer guest questions and handle concerns professionally and courteously. Responsible for opening the studio and preparing the space, or closing the Studio in the evening. Direct clients to proper areas of the studio (ie: group class, private appointment, etc.) Prepare the space accordingly for hourly renters and/or clients.

### What we offer:

FREE group Anya yoga and pilates classes Exposure to our signature Mind+Body education through Curriculum AUM Urban Zen oasis working environment – unlike any office you will ever work in!Opportunity to apply for our work study program for our upcoming Fall 200 Hour RYT Anya Teacher Training

How to Apply:

Reply to this opportunity with your resume and a short cover letter describing your experience and interest in interning at Studio Anya to <a href="mailto:lauracolon@studioanya.com">lauracolon@studioanya.com</a>

For more detailed information please visit www.studioanya.com

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