

Monday, March 3, 2014

Education Program Manager

Email amanda@notesinmotion.org and put 'Education Program Manager - your name' in subject line. Please include ► [Share](#) | [Print](#) | [Download](#) detailed cover letter and resume both as attachments.

Notes in Motion Outreach Dance Theatre is seeking a part-time (15-20 hours/week) Education Program Manager to oversee our arts education programs in the NYC Public Schools. The ideal candidate will be able to be self-managed, work remotely and independently, visit school sites, manage the administrative flow of new and continuing dance education programs, oversee, supervise, and train Teaching Artists, assist with planning and execution of culminating events and performances, handle correspondence with school leaders, market programs to new schools, manage evaluation and assessment of programs, and work with Education Ensemble to develop engaging and inspiring curriculum that meets the needs of our partner schools, highlights the Common Core and the *Blueprint for Teaching and Learning in the Arts*, and engages entire school communities. Qualified candidates will have a background working in or with the NYC public schools, substantive arts administration as well as teaching experience, formal dance training and professional performance experience, excellent interpersonal skills, be highly organized, technologically savvy, be detail oriented, and possess a vibrant passion for dance and dance education.

Notes in Motion Outreach Dance Theatre, a vendor of NYC Dept. of Education, offers a wide array of residency, professional development, interactive performance, and after-school programs that teach dance, yoga, choreography, improvisation, inter-disciplinary study, and arts appreciation. These programs are united by our singular approach to arts education, *The Movement Exchange Method*, in which students take on leadership roles in their own learning, have creative input in the design of the curriculum, participate in critical discussions of the work of their peers, and develop collaborative skills. Programs foster self-discovery, risk-taking, and making connections between different topics, themes, and areas of learning. We aim to provide access to the art form of dance to inspire the next generation of dance appreciators.â?

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[< back](#)

[previous listing](#) • [next listing](#)