

Wednesday, August 12, 2015

## Dance Instructor - Modern and Tap

Company: Katalist Recruiting

Location: Brooklyn, NY

Compensation: Commensurate with experience

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A non-profit performing arts center (located in Brooklyn, NY) that aims to use the arts, primarily dance, as a means to empower youth within New York's inner city communities is currently seeking experienced, skilled, professionally trained dance instructors invested in sharing their passion for the art of dance. Instructors should be qualified to teach beginning through advanced levels of Modern and/or Tap.

This is a contracted (hourly) position and reports directly to the Executive Director. The Instructor should be able to disseminate techniques for the class and have obtainable learning objectives. Instructors should lead by example in areas such as punctuality, responsibility, motivation, and professionalism. They will implement self-enrichment pedagogy by providing professional instruction to students who desire to take classes for pleasure, professional advancement or self-improvement. The Instructor should also be able to demonstrate methods and techniques for the class, observe and correct dance students as they attempt to do it themselves, and offer suggestions to students on how to improve their dance techniques.

### Duties and Responsibilities:

Available 5-6 days per week including Saturdays.

Explain and demonstrate techniques and methods of dance with musical or rhythmic accompaniment, to students of all ages.

Choreograph, and direct performance, which involves creating new dances or rewriting existing ones.

Understand, accept, and abide by the center's philosophy and mission statement in all his/her daily activities.

Punctual (this means early) for classes

Prepared for each day, and maintain regular attendance.

Teach from difference; differing or varying according to circumstances or relevant factors

Create a positive classroom environment, which supports engaged student learning.

Keep records of students' performance and progress

Provide feedback to students and parents

Maintain their own health and dance technique

Participate and oversee field trips.

Record and maintain attendance records.

Set-up studio and return space to neat state upon completion of class.

Accurately complete all administrative duties relating to dance classes (i.e. timesheets, student evaluations/placements, recital forms, etc.)

Enforce DSPAC rules and policies by maintaining constant surveillance of class participants.

Attend staff meetings.

Report ALL injuries and complete required forms.

Immediately notify a supervisor of any broken equipment or unsafe aspects of studio space.

Willing to work late/flexible hours

### Required Qualifications:

Degree in Dance and/or 10+ years professional experience.

Proficient in two dance techniques. Three or more is a plus.

Ability to demonstrate patience

Able to teach all ages

Demonstrated experience working with urban children from lower socioeconomic backgrounds,

Excellent leadership skills including an ability to command respect and motivate achievement while working effectively with young people.

Excellent communication skills, both written and verbal.

Excellent interpersonal skills, with the ability to relate well to diverse persons, and work as a team member

Demonstrate ability to work under pressure and manage multiple tasks with completing deadlines in a self-directed, prioritized and calm manner.

Excellent organizational and time management skills.

Must be able to successfully pass a background check.

An understanding of health and safety to prevent injury.

The ability to motivate people and encourage them to succeed.

Ability to control groups of pupils.

Professional appearance.

### Compensation and Benefits:

Hourly rate will be determined based on education & experience.

The following must be submitted to be considered for this position. Please send an email to [thekatalist@gmail.com](mailto:thekatalist@gmail.com) including...

Resume

Cover letter detailing your interest in this position

Links to your reels (teaching a class in modern, ballet, contemporary, or jazz)

Contact information of two professional references.

Katalist Recruiting

Brooklyn

Brooklyn, NY, 11221

no calls

[N/A](#)

For more information:

TheKatalist

[thekatalist@gmail.com](mailto:thekatalist@gmail.com)

no calls