

Tuesday, April 26, 2016

Full Time School Coordinator at Peridance

Company: Peridance Capezio Center
Location: New York, NY
Compensation: Paid hourly

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Peridance Capezio Center is seeking a full-time school coordinator to start June 1st, 2016. Training begins in May.

Work in a friendly and creative environment at Peridance Capezio Center, right by Union Square. This is a full time paid position (9-5, Mon-Fri). Looking for a goal oriented individual with attention to details and great communication skills.

-Prior experience of at least 2 years in dance administration.

-Must be extremely knowledgeable in dance and familiar with Peridance.

-Excellent writing, grammar, and text editing skills.

-Fluency with all Microsoft Office applications on Mac.

-Self-motivated with a professional demeanor.

-Basic knowledge Photoshop is a plus.

To apply please email your head shot, resume and a letter of introduction to Mr. Yarden Ronen-van Heerden at yarden@peridance.com (with subject line ADMIN).

Please do not apply if you are unable to train in May and start June 1st. Please no phone calls.

Peridance Capezio Center
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For more information:
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