

Monday, June 6, 2016

Full Time School Coordinator at Peridance Capezio Center

Company: Peridance Capezio Center
Location: Brooklyn, NY

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Peridance Capezio Center is seeking a full-time school coordinator.

Looking for a goal oriented individual with attention to details and great communication skills. Work in a friendly and creative environment at Peridance Capezio Center, right by Union Square. This is a full time paid position (9-5, Mon-Fri).

- Prior experience of at least 2 years in dance administration.
- Must be extremely knowledgeable in dance and familiar with Peridance.
- Excellent writing, grammar, and text editing skills.
- Fluency with all Microsoft Office applications on Mac.
- Self-motivated with a professional demeanor.
- Basic knowledge with code and/or photoshop is a plus.

Official start day would be June 21st. To apply please email your head shot, resume, and a letter of introduction to Mr. Yarden Ronen-van Heerden at yarden@peridance.com (with subject line ADMIN). For more information about Peridance, visit our website: <http://www.peridance.com>

Peridance Capezio Center
126 East 13th Street
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For more information:
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