

Friday, December 16, 2016

Flamenco Vivo Carlota Santana Work/Study Program Winter 2017

Company: Flamenco Vivo Carlota Santan
Location: NEW YORK, NY
Compensation: Studio time and dance classes

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Hans Rasch

Flamenco Vivo Carlota Santana is looking for Work/Study Program participants!

As our organization moves forward into the new year, we have opened up applications for our Work/Study program for Winter 2017 that begins in January. If you are interested in being a member of the FVCS Work/Study Program, you can download our application by going here: <http://www.flamenco-vivo.org/jobs-internships>
We look forward to hearing from you!!!

Flamenco Vivo's Work-Study program provides students with the opportunity to work in exchange for free Flamenco Vivo classes and studio rental. Duties include customer service such as checking-in students, handling cash payments and maintaining student records, as well as general office work such as cleaning, relaying messages and providing basic information to the public. Cleaning or maintenance duties require late and early hours of work.

Requirements

- Applicants must reside in NYC and commit to a minimum of 3 months
- Proficiency in English (Spanish a plus)
- Prior experience in customer service a must
- Excellent organizational skills and the ability to multitask with detailed accuracy in a fast-paced environment
- Proficiency in a Mac and PC environment with Microsoft Word and Excel

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