

Tuesday, August 22, 2017

Box Office Manager

Company: Green Space
Location: Long Island City, NY

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Green Space, a Long Island City-based studio seeks a Box Office Manager for our monthly Performance Series: Take Root. Interested parties should be available for if not all, then most performances in the 2017/2018 season, dates are below.

The Box Office Manager will be responsible for checking in patrons, collecting payment and handing out programs, as well as closing out the Box Office each night and assisting with a light strike.

This is a great opportunity to see dance for free, as well as be part of the community of dance in LIC and NYC.

Box Office hours:
Fridays: 6:30-10:30pm
Saturdays: 7-10:30pm

Dates for the Season are:
2017: 9/22-23, 10/13-14, 11/10-11, 12/8-9
2018: 1/19-20, 2/9-10, 3/16-17, 4/20-21, 5/18-19, 6/1-2

We are looking for someone who is reliable, on-time, interested in the arts and has a friendly demeanor. Someone who is a quick learner and able to complete tasks on their own.

Compensation: Cash or Work Study in exchange for Studio Space/Class

Please email Jill@GreenSpaceStudio.org with a resume and/or letter of interest. We look forward to hearing from you!

Green Space
37-24 24th St. #301
Long Island City, NY, 11101
718-956-3037
<http://www.greenspacestudio.org/TakeRoot.html>

For more information:
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