

Monday, October 9, 2017

Administrative Assistant for i KADA Contemporary Dance Company

Company: i KADA Contemporary Dance Company

Location: New York, NY

Compensation: \$15/ hour

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John Fleming

Meets with artistic director, Mee Jung, once a week for two hours.

\$15/hour

Need someone with great writing skills, supports the arts, willing to put in volunteer hours outside of the required two a week, and grant writing experience.

During meeting, we normally will do emailing along with helping with scheduling, researching and sharing ideas, along with other members on staff.

i KADA Contemporary Dance Company
New York, NY
www.ikadadance.com

For more information:
Mee Jung
ikadadance@gmail.com

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