

Thursday, January 18, 2018

Earthdance Community Sustainability & Engagement Coordinator

Company: Earthdance Creative Living
Location: Plainfield, MA

► [Share](#) | [Print](#) | [Download](#)



Context:

Earthdance is an artist-run workshop, residency, and retreat center, run by resident staff and volunteers, and located in the Berkshire hills of Western Massachusetts. We provide a dynamic mix of dance, somatic, and interdisciplinary arts training, with a focus on sustainable living, social justice, and community. Earthdance has been spearheading innovative arts programming and maintaining a beautiful facility for rental groups in the Pioneer Valley for over three decades. www.earthdance.net

At this time, inspired by a commitment to equity, social justice, and sustainability, Earthdance community members, staff and board are researching innovative organizational models and are interested in less hierarchical and more cooperative structures. A change in structure could mean a re-ordering of how we hold tasks, roles and responsibilities, and the shape of this position may change over time. We are especially interested in candidates who are committed to undoing oppression, and expect that new hires will collaborate with us in this exciting process.

Position:

The Community Sustainability & Engagement Coordinator is a part-time position designed to help support various aspects of community sustainability, and improve the lived experience of the live/work community.

The Community Sustainability & Engagement Coordinator is responsible for coordinating activities, events, meetings and processes that support individual staff in engaging in personal development and addressing interpersonal conflict; building rapport and care between staff members and the larger collective (staff, volunteers, EDX, long-term residents, community); engaging with our varied creative practices and art-making; and finding a sustainable live/work balance.

Primary areas of responsibility:

- Organize and plan quarterly Staff Retreats, including draft budget, making reservations when necessary, and coordinating transportation.
- Coordinate regular "Group Process" ("Group Process is a time for staff to connect, share, grow together and "sync" as a team), including scheduling, planning and coordinating facilitation of this meeting.
- Coordinate and curate monthly Arts Night series for staff and community to creatively engage with one another and share their art process & product. Coordinate scheduling & advertising of Arts Night with Programs Manager.
- Actively participate in the Safety and Respect Working Group, and teach staff and volunteers about the available resources, protocols and policies related to this group that are designed to support the live/work community.
- Organize and lead creative house-tending projects that support Earthdance, support staff, and provide opportunities for staff and volunteers to connect and build relationship.
- Help orient new Volunteers to the live/work community values, opportunities for creative engagement and personal development, within the larger container.
- Step into other staff positions on a temporary basis as a "relief" or "support" worker, where the Coordinator has appropriate knowledge and expertise, upon request of the individuals holding those positions, to support live/work sustainability.

Skills/Competencies:

A minimum of 5 years of experience in project management, team development, team leadership, and heart-centered leadership cultivation. Experience leading group mindfulness practices. Excellent human relations skills. The position requires the ability to work with a variety of personalities in a professional manner and the ability to communicate effectively with a diverse population of individuals.

Preferred Skills/Competencies:

Strong interest in, and previous experience with, cooperative living, community building, and social justice. High degree of emotional intelligence and maturity, models for others. Ability to work with, empower and engage individuals from diverse backgrounds and cultures, and learn from them, integrating learning into the role.

This position averages 10-15 hours/week year-round. Work sometimes requires availability on weekends. This position receives hourly pay at MA minimum wage (\$11/hour). Both residential and off-site options can be discussed. Benefits include complimentary workshops and contact improvisation jams, access to Earthdance studio spaces, guest privileges, and community development opportunities.

Earthdance prefers a two-year minimum commitment; however, this is at-will employment. Position start date is upon hire.

Women, People of the Global Majority, LGBTQIA, and/or those differently abled are encouraged to apply.

To apply: Send a cover letter, resume, and two professional references to jobs@earthdance.net. Please include job title in subject line of email.

Apply today! Priority deadline: February 5, 2018

Position start date upon hire.

Earthdance Creative Living
252 Prospect Street
Plainfield, MA, 01070
4136345678
www.earthdance.net

For more information:
Office Manager
contact@earthdance.net
4136345678

[< back](#)

[previous listing](#) • [next listing](#)