

Friday, February 22, 2019

Global Studio Administrative Work/Study

Company: Global Studio
Location: Long Island City, NY
Compensation: FREE Dance Classes

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Global Studio is currently seeking a reliable, trustworthy and purposeful individual to serve as a Work/Study Student for 3a??6 months. Students earn FREE classes in exchange for 12-15 hours of work a week (Mon-Sat) assisting with the administration and maintenance of our dance studio. Work/Study position begins March 4, 2019.

Responsibilities

- Signing in students for class
- Marking attendance for all classes
- Offering tech support to instructors (sound system, wifi, etc.)
- Maintaining the studio before and after class (this may include taking out the trash, sweeping/swiffering and cleaning the mirrors)
- Making sure each class ends on time to allow the next class to begin

Qualifications

- NY/NJ based dancer
- Ability to travel to Long Island City, Queens, NY
- Must have administrative & customer service experience
- Must have experience handling money (cash & credit cards)
- Positive attitude, impeccable communication, and team player an absolute must
- Appreciation for Hip Hop desired, but not required

Benefits

- 1 FREE Class per every full shift worked (Only Hip Hop classes being offered at this time)
- Discounted rates for studio rentals
- Can provide letters of reference and recommendations

Please follow the instructions on the [Google Form](#) to submit an application. Thank you!

We are an Equal Opportunity Employer committed to a diverse workforce and do not discriminate on the basis of race, color, creed, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, or veteran status.

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