

Monday, March 11, 2019

Global Studio Administrative Work/Study

Company: Global Studio
Location: Long Island City, NY
Compensation: FREE Dance Classes

► [Share](#) | [Print](#) | [Download](#)



Global Studio is currently seeking a reliable, trustworthy and purposeful individual to serve as a Work/Study Student for 3 to 6 months. Students earn FREE classes in exchange for 12-15 hours of work a week (Mon-Sat) assisting with the administration and maintenance of our dance studio. Work/Study position begins ASAP.

Responsibilities

- Signing in students for class
- Marking attendance for all classes
- Offering tech support to instructors (sound system, wifi, etc.)
- Maintaining the studio before and after class (this may include taking out the trash, sweeping/swiffering and cleaning the mirrors)
- Making sure each class ends on time to allow the next class to begin

Qualifications

- NY/NJ based dancer
- Ability to travel to Long Island City, Queens, NY
- Must have administrative & customer service experience
- Must have experience handling money (cash & credit cards)
- Positive attitude, impeccable communication, and team player an absolute must
- Appreciation for Hip Hop desired, but not required

Benefits

- 1 FREE Class per every full shift worked (Only Hip Hop classes being offered at this time)
- Discounted rates for studio rentals
- Can provide letters of reference and recommendations

Please follow the instructions on the [Google Form](#) to submit an application. Thank you!

We are an Equal Opportunity Employer committed to a diverse workforce and do not discriminate on the basis of race, color, creed, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, or veteran status.

Global Studio
44-02 23rd Street Suite 301
Long Island City, NY, 11101
7189372328
<https://www.globalstudiolic.org/>

For more information:
Brittany Wilson
Brittany@beatglobal.org
7189372328

[< back](#)

[previous listing](#) • [next listing](#)