

Monday, April 15, 2019

## Front Desk at Stretch\*d 1-on-1 Stretch Studio by SLT founder

Company: Stretch\*d  
Location: New York, NY York  
Compensation: \$15/hour

► [Share](#) | [Print](#) | [Download](#)



We are seeking client service oriented Help\*rs who will manage the front desk. You will be responsible for greeting and engaging clients in a positive and friendly manner. You will introduce new clients to the Stretch\*d Space and Stretch\*d Method.

Responsibilities will include:

- Checking clients in and out of sessions and answering all customer related questions (in person, by phone and email)
- Actively maintain the cleanliness and organization of the space so each client receives the best Stretch\*d experience
- Assist in retail merchandising and monthly inventory
- Complete opening and/or closing checklists
- Perform other duties as needed
- Work alongside and support Stretch\*rs to ensure a successful and seamless client check-in and experience
- Working knowledge of the MindBody booking system
- Assist Management with day-to-day operations of the space
- Ensure prompt response to client emails; notify Manager if needed

Qualifications

- MindBody software experience a plus
- Leadership experience a plus
- Must have superior customer service skills
- Must have excellent interpersonal skills and a service-oriented outlook
- Must be highly organized
- Ability to work independently as well as on a team
- Should have a strong ability to communicate clearly with team members, clients and senior management
- Must be able to move and/or lift heavy items, up to 50 lbs.

Work requirements

Must be available to work:

- Sundays & a minimum of three shifts per week; minimum 4 hours each
- Ability to work flexible hours; early morning/late night/ weekends
- Some holidays (open year-round)

About Stretch\*d

Why stretch yourself, when we can do it for you?! Brought to you by the founder of SLT (Strengthen Lengthen Tone), Stretch\*d is a one-on-one assisted stretch space with its first location in Flatiron. We have created an accessible experience to help clients from all walks of life feel good by increasing their mobility.

@stretchdspace

Stretch\*d  
27 W 20th St  
New York, NY York, 10011  
2125486500  
[stretchdspace.com](http://stretchdspace.com)

For more information:  
Vanessa Chu  
[work@stretchdspace.com](mailto:work@stretchdspace.com)  
2125486500

