

Wednesday, September 18, 2019

Front Desk part Time

Company: Ballet and Body

Compensation: Depends on experience

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Admin Asst. Wanted FEMALE

For a Ballet School in Upper East Side School. Must have Knowledge of handling the Internet, Social media and Mind Body. Must know how to handle customers and run basic office jobs.

It is a part time job with couple of hours in the evenings and weekends. immediate Requirement. Send a Headshot and CV to balletandbody@aol.com SUBJECT LINE :- Front desk / Admin asst.

Ballet and Body

For more information:

Roberta Senn

balletandbody@aol.com

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