

Wednesday, October 30, 2019

Amazing Internship Opportunity at VIVO Ballet

Company: VIVO Ballet
Location: Sunnyside, New York
Compensation: TBD

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Pierre André Transunto

Internships at [VIVO Ballet](#) offer individuals the unique opportunity to be involved in a world renowned arts group that supports and shares the vision of the artistic director [Enzo Celli](#).

Interns will work closely with VIVO Direction and Enzo Celli to provide artistic, administrative, production, and operational support. Interns function as integral members of the administrative team. They are charged with upholding the organization's work standards, ethics, and policies.

Internships with Enzo Celli – VIVO Ballet is typically a 2 months-long commitment of at least 15 hours per week, with extensions possible, and a stipend.

As an Enzo Celli – VIVO Ballet Intern, you will receive:

- | Invaluable training and mentorship towards your professional career in arts administration at a world-class dance company.
- | Material to include in your professional portfolio
- | A free training period at the VIVO Ballet Professional Training Center in Rome, April 2020.
- | The possibility of salary is linked to the achievement of goals.

We encourage candidates to express additional areas of interest in which they'd like to gain experience. We offer a flexible environment and look forward to collaboration and intersection across roles. Candidates with consistent weekly availability are encouraged to apply.

Responsibilities

As an Enzo Celli – VIVO Ballet Intern, your responsibilities include, but are not limited to:

- | Working closely with Artistic Director Enzo Celli to provide administrative support for upcoming "the VILLAGE" premiere at APAP 2020.
- | Provide support for all day-to-day operations as well as production and special events.
- | Organize and follow fundraising campaigns
- | Maintaining VIVO's calendar and database.

Candidates must have excellent organizational skills, interpersonal ability, writing ability, and communication skills. Attention to detail and deadlines are required from all interns. Candidates must be proficient using all social media platforms and WordPress platform. The ability to take pictures or record video with a SLR camera is appreciated but not necessary.

Application

Applications are accepted on a rolling basis. Please provide in your application your availability Monday through Friday starting from now.

Please send a cover letter, resumé and headshot to Elisabetta Minutoli at company.us@vivoballet.com with "VIVO Ballet Intern Application YOUR NAME" as the subject line.

Criteria for acceptance are the same for everyone without regard to race, color, gender, sex, religion, sexual orientation, national or ethnic origin, age, disability, or veteran status. We appreciate your interest and look forward to receiving your materials.

Thank you for your application!

Best,

VIVO Ballet team

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