

Saturday, October 5, 2019

Brooklyn Ballet Work Study

Company: Brooklyn Ballet
Location: Brooklyn , NY
Compensation: Free class per shift

► [Share](#) | [Print](#) | [Download](#)



Brooklyn Ballet seeks WORK-STUDY candidates at our dance studio in the heart of downtown Brooklyn.

We are looking for reliable, friendly, mature, and responsible workers to commit a shift on at least one day/week (Monday morning, Thursday evening, Saturday evening). To apply, please send a brief cover letter and resume to Claireketner@brooklynballet.org.

Positions will start immediately.

In exchange for 3 hours of work at our front desk, workstudy staff may participate in FREE ballet classes. We currently offer Open Level Ballet classes as well as Adult Pilates and Company Class.

- Monday (Pilates) 10:00-11:00am
- Tuesday (Advanced Beginner Ballet) 7:30-8:45pm
- Wednesday (Intermediate/Advanced Ballet) 7:15-8:30pm
- Thursday (Advanced Beginner Ballet) 7:30-8:45pm
- Saturday (Beginner Ballet) 5:15-6:30pm
- Saturday (Ballet Fundamentals) 6:30-7:30pm

Responsibilities include but are not limited to:

- Desk work, greeting clients
- Registering clients on MindBody
- Answer phone, email and in-person queries about programs and classes, write down messages with the date
- Restocking papers on front welcome tables, making copies where need be
- Assist with projects regarding Brooklyn Ballet productions
- Interacting with students, making sure they are ready for class
- Clean up at the end of the day--tidying lobby area, bathrooms, studio
- Open and close the studio as needed

We look forward to hearing from you!

Claire Ketner, Brooklyn Ballet School Administrator
info@brooklynballet.org

Brooklyn Ballet
160 Schermerhorn Street
Brooklyn , NY, 11201
718.246.0146
Brooklynballet.org

For more information:
Claire
Claireketner@brooklynballet.org
718.246.0146