

Friday, May 29, 2020

## Project Manager, Cultural Access Innovation during COVID

Company: Museum, Arts and Culture Access Consortium (MAC)

Location: New York, NY

Compensation: Rate of Pay: \$40/hour

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The Project Manager, Cultural Access Innovation during COVID, at the Museum, Arts and Culture Access Consortium (MAC) leads this grant-funded research project to document cultural access innovation for people with disabilities at this time. This documentation will serve as a snapshot of current engagement for people with disabilities, in order to expand cultural accessibility, now and in the future, and as a guide for designing professional development opportunities for arts access professionals and advocates during COVID-19. This dynamic, analytical and creative accessibility professional will be tasked with charting strategy and executing this 6- month project.

An integral part of the MAC team, the Project Manager will report to the MAC Officers. Duties include but are not limited to:

- Strategize key goals for collecting information nation-wide and disseminating findings broadly
- Design, collect and analyze findings for/from assessments to document accessibility cultural programming innovation for people with disability during organizational closures in response to COVID-19
- Develop content, based on findings, to disseminate on MAC website and other outlets
- Apply findings from nation-wide surveys to create professional development training plan for teaching artists, disability advocates and arts administrators to deepen their skillsets
- Contribute to team that designs, plans and facilitates professional development workshops for teaching artists, disability advocates and arts administrators at the highest level of accessibility, in response to COVID-19
- Serve as Museum, Arts and Culture Access Consortium leadership and attend steering committee meetings and officer meetings (approx 3 hours per month)
- Collaborate with a team of arts administrators, teaching artists, consultants, and interns with a wide range of disabilities

Ideal candidate will have:

- Personal and/or professional experience with disability communities
- Strong understanding of accessibility programs across disability groups in a cultural setting
- Demonstrated passion for inclusion and equity in arts accessibility
- Working knowledge of cultural organizations and arts accessibility, ideally through educational and/or community programs
- Proven experience designing and leading accessibility trainings
- Fluency in digital accessibility accommodations for workshops and resources
- Working understanding of digital accessibility, including WCAG standards and W3C resources to assess inclusively designed programs
- Ability to analyze complex data and synthesize in a variety of formats (graphs, written, presentations)
- Strong documentation, coordination, presentation and writing skills with a variety of digital platforms
- Independent and self-motivated worker, with ability to set individual goals, and manage a complex and rapidly-progressing project while

working remotely

- Demonstrated completed research projects, culminating in published reports and presentations
- Strong skills in collaboration with a wide range of stakeholders

Rate of Pay: \$40/hour

Approximate Hour per Week: 8 hours

Applications Due: June 30th, 2020

Estimated Start Date: July 15th, 2020

Candidates with disabilities, individuals who speak multiple languages, and people of color are highly encouraged to apply.

Museum, Arts and Culture Access Consortium (MAC) is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Application Process: Send cover letter and resume to [admin@macaccess.org](mailto:admin@macaccess.org). If you require an accommodation to submit your application, please contact [admin@macaccess.org](mailto:admin@macaccess.org).

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Museum, Arts and Culture Access Consortium (MAC)  
New York, NY  
<https://macaccess.org/>

For more information:  
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[< back](#)

[previous listing](#) • [next listing](#)