

Friday, November 4, 2022

Kyle Marshall Choreography Seeks Marketing Associate

Company: Kyle Marshall Choreography
Compensation: \$25/hour, 5 hours a week

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Grace Kathryn Landefeld

KMC is seeking a part-time Marketing Associate for an immediate position on our two person administrative team. Details on the position and company are below. If interested, please send a resume and brief letter of interest to KMC's Company Manager, Madalyn Rupprecht, at kmchoreostaff@gmail.com. We are aiming to fill this position by mid-November as we plan for end of year fundraising and January 2023 performances.

Responsibilities

- Prepping social media posts
- Sharing marketing + photo materials with presenters
- Drafting press releases + conducting press outreach
- Press Kit Annual Updates (with support of KMC administrative team)
- Communicating with website designer for seasonal updates on KMC website

We are seeking someone who is an independent worker, has strong communication skills, and is interested in growing with a young organization. Experience in Google Drive, Photoshop, social media, and press communication are a plus. A background in dance is welcomed, but not required.

Position Details

- Part time: 20 hours a month // 5 hours a week (\$25 per hour) // 1-year contract
- Bi monthly virtual check-in meetings with KMC Artistic Director + Company Manager
- Virtual position with priority given to NYC area administrators

About the Company

Kyle Marshall Choreography (KMC) is a Black led, BIPOC dance company that sees the dancing body as a container of history, an igniter of social reform and a site of celebration. Since its founding in 2014, KMC has performed at venues including: Chelsea Factory, BAM Next Wave Festival, Jacob's Pillow Inside/Out, FringeArts (Philadelphia), Joe's Pub, The Shed, Roulette, Abrons Arts Center, New World Symphony (Miami) and Actors Fund Arts Center. Commissions have included: Baryshnikov Arts Center, "Dance on the Lawn" Montclair Dance Festival, ADF and Harlem Stage. Residencies have included: Bethany Arts Community, MANA Contemporary, and the 92nd st Y. The company regularly engages in educational and repertory workshops in high school and colleges throughout the region including; Bloomfield College, Trenton Central High School, County Prep High School and Sarah Lawrence College.

If interested, please send a resume and brief letter of interest to KMC's Company Manager, Madalyn Rupprecht, at kmchoreostaff@gmail.com.

Kyle Marshall Choreography
kmchoreo.com

For more information:
Madalyn Rupprecht
kmchoreostaff@gmail.com

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