

Wednesday, September 6, 2023

Box Office Manager for Green Space Take Root Season

Company: Green Space
Location: Long Island City, NY
Compensation: \$17/hr

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Dance Entropy/Green Space is seeking a Box Office Manager to join our team for our upcoming Take Root Season (September to June).

About Green Space:

Located in one of New York City's fastest growing neighborhoods, Green Space is a cultural front-runner in Long Island City, Queens and among the greater NYC dance community. The spacious 1800 square-foot studio and performance venue is an incubator: a place for dancers, choreographers, teachers, and community members alike to gather and experience dance where it's created. At Green Space, hundreds of renters each year book the studio to rehearse and hone their craft; emerging and established choreographers present new work in monthly Fertile Ground and Take Root programs; teachers offer classes in styles ranging from the experimental and modern to the culturally traditional; and resident company Valerie Green/Dance Entropy creates its critically acclaimed repertoire. Valerie Green founded Green Space in 2005 as an alternative to Manhattan's high rates and crowded schedules. As a 24/7 resource, Green Space aims to provide an affordable, welcoming environment for rehearsals, classes, and performance opportunities.

About Take Root:

Take Root is a monthly curated series that supports dance makers by providing an opportunity to present a paired evening of work. Participating artists build their body of work; network with fellow choreographers, dancers, and collaborators; and find new audiences.

Job Description:

Attend monthly Take Root performances and process and sell tickets to patrons, set up and strike parts of the theater and box office, and be a welcoming and knowledgeable presence for our audiences.

Take Root Dates 2024

Sept 22/23
October 13/14
Nov 17/18
Dec 8/9

Jan 19/20
Feb 9/10
March 8/9

April 12/13
May 10/11
May 31/June 1

Call Time Friday 6:30-10, Saturday 7-10

Commitment to full season, minus a few sub dates with prior notice

PAY: \$17/hr

*Prompt submission is strongly encouraged.

Looking to hire and train immediately

Applications will be accepted ongoing until position is filled

To Apply: Please email cover letter and resume to: Info@DanceEntropy.org

Please include "Box Office Manager" in subject line

No phone calls please.

Green Space
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