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May 25, 2022

Faye Driscoll - Communications and Development Associate

POSITION OVERVIEW Faye Driscoll seeks a part-time Communications and Development Associate to manage digital communications and support government, foundation, corporate, and individual fundraising. The position will be responsible for managing and creating content for regular email and social media marketing, and supporting development through grant writing, research, and donor communications. The...

May 24, 2022

Alliance of Resident Theatres/New York - Job Announcement Co-Director

Status // Full time, exempt, salaried **Schedule //** General working hours for this role are Monday through Friday, 10 am to 6 pm. Because attending theater is part of the co-director's responsibilities, some weekend and evening event attendance is also expected. **Location //** A.R.T./New York administrative staff currently operates in a hybrid model that includes both remote and in-person work. **In-person...**



May 23, 2022

Seeking Studio Manager for UWS Fitness Studio

We are a well-established fitness studio brand on the Upper West Side, looking to add someone to our team who is dedicated to making sure our day-to-day reception, administrative tasks, and operations are taken care of properly, efficiently, and reliably. **REQUIRED STUDIO MANAGER AVAILABILITY:** 40 hours/week, generally 9am-5pm weekdays, with flexibility as needed. Availability to cover desk shifts...



May 19, 2022

OPERATIONS ASSOCIATE

OPERATIONS ASSOCIATE Operations & Company Management Department Lincoln Center, New York City New York City Ballet is one of the foremost dance companies in the world, with a roster of spectacular dancers and an unparalleled repertory. Founded in 1948 by George Balanchine and Lincoln Kirstein, New York City Ballet quickly became world-renowned for its athletic and contemporary style. Widely acknowledged...



May 12, 2022

Coordinator, Major Gifts & Young Patrons Circle

Coordinator, Major Gifts & Young Patrons Circle Development Department Lincoln Center, New York City New York City Ballet is one of the foremost dance companies in the world, with a roster of spectacular dancers and an unparalleled repertory. Founded in 1948 by George Balanchine and Lincoln Kirstein, New York City Ballet quickly became world-renowned for its athletic and contemporary style....



May 6, 2022

Arts Administration Internship Program

Pentacle is now seeking artists, artistic entities, and interns over the age of 18 for the Summer session of this structured internship program, June 6th – August 31st, 2022. Limited spots are available. Apply now! **THESE COMPANIES ARE LOOKING FOR INTERNS:** The Tank, Parsons Dance, Dance/NYC, Amanda Selwyn Dance Theater, American Renaissance Theater Company, and more! Intern Application Deadline...



May 4, 2022

ETD Outreach Seeks Administrator

Eryc Taylor Dance (ETD) is seeking a Lead Administrator for ETD Outreach ETD Outreach is currently looking for an experienced Administrator to help us grow the company and oversee our ever-increasing administrative needs! - Offering remote work & flexible hours - Compensation: \$18/hour or commensurate with experience - This is a contractor position available for immediate hire What you'll...



May 2, 2022

Company Manager

Job Title: Company Manager **Job Purpose:** To manage internal and external communications and logistics as related to



company activities and performances Reports to: Executive Director; (secondary) Artistic Director ORGANIZATIONAL MISSION
The Calpulli Mexican Dance Company (hereafter Calpulli) was founded in 2003 with the mission of celebrating the Mexican
community through...