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May 2, 2022

### Program Coordinator Assistant

Job Title: Program Coordinator Assistant Job Purpose: Enhance the capacity of the Program Coordinator to serve students and make community classes and events as efficient as possible Reports to: Program Coordinator Updated: April 2022 ORGANIZATIONAL MISSION The Calpulli Mexican Dance Company (hereafter Calpulli) was founded in 2003 with the mission of celebrating...



April 30, 2022

### MANAGER INDIVIDUAL GIVING

Dance Theatre of Harlem is a leading dance institution encompassing a professional performing Company, a leading education center comprised of the DTH School and Dancing Through Barriers®, its national arts education and community engagement program. Each component of Dance Theatre of Harlem carries a solid commitment towards enriching the lives of young people and adults around the world through...



April 29, 2022

### Development Officer/Institutional Giving

CABD, INC. aka Camille A. Brown & Dancers (CABD) is a nationally renowned Bessie Award-winning contemporary dance company under the direction of Ford Foundation Art of Change Fellow and 2021 International Society of Performing Arts Distinguished Artist Awardee, Camille A. Brown. The Company creates and performs Brown's thought-provoking works, offers dance engagement activities, and investigates...



April 28, 2022

### Dance Media- Seeking Sales Intern

Dance Media Publications, LLC is seeking a Summer 2022 Sales Intern to work remotely 8-10 hours per week. We are the leading media company for all things dance. Our brands include: Dance Magazine, Dance Spirit, Dancer Teacher, Pointe, Dance Business Weekly, and The Dance Edit. The ideal candidate will be a current student seeking college credit who has a strong passion for dance and interest in...

April 28, 2022

### Summer 2022: Marketing/ Media, Development/ Special Events, and Arts Management Internships

WHO ARE WE? BodyStories: Teresa Fellion Dance is an NYC-based non-profit contemporary dance company of womxn and non-binary individuals, officially formed in 2011, and active with individual projects since 2004. We create original dance works in collaboration with composers and artists of all disciplines, and have performed across the continental United States, Cameroon, Dubai, and in Europe at venues...



April 21, 2022

### Half time office assistant

Seeking organized and self-directed individual to function as the office manager and personal assistant for a psychology practice in Manhattan. This is a hybrid role that will require some hours at the office but will be flexible with remote work. The schedule will also be flexible to accommodate your class/rehearsal/performance schedule. Tasks may include: managing insurance claims, scheduling patients,...

April 20, 2022

### Dance Media- Seeking Sales Intern

Dance Media Publications, LLC is seeking a Summer 2022 Sales Intern to work remotely 8-10 hours per week. We are the leading media company for all things dance. Our brands include: Dance Magazine, Dance Spirit, Dancer Teacher, Pointe, Dance Business Weekly, and The Dance Edit. The ideal candidate will be a current student seeking college credit who has a strong passion for dance and interest in...

April 20, 2022

### Gaynor Minden Boutique Manager and Project Coordinator

Gaynor Minden is seeking an individual to run our Chelsea (New York City) Boutique. You would be joining a dedicated team of dancers and former dancers who work together to provide outstanding customer service to a wide variety of ballet dancers from all around the world. Duties include conducting pointe shoe fittings, engaging in online and phone consultations, processing sales both



