

OUR NEW YORK CITY DANCE

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administration



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PLACE LISTINGS OR PURCHASE

December 2, 2021

Arts Administration Intern for Winter/Spring 2022!

Dances For A Variable Population is seeking an Arts Administration Intern for Winter/Spring 2022! We are looking for a dynamic, energetic intern who is eager to learn about how a non-profit dance company functions by assisting with a variety of tasks. The selected candidate will be working closely with our small team to document and support our program activities, data management, and social media...

December 1, 2021

Green Space Programs Manager



Dance Entropy/Green Space is seeking a Programs Manager to work closely with the Executive Director performing a wide variety of tasks. This includes varied aspects of the organization's administration: Performance Programs management: corresponding with Take Root and Fertile Ground artists, managing all marketing, and all other details for these monthly performance programs Studio operations: managing...

November 26, 2021

Administrative Assistant

Cornfield Dance is seeking a proactive, highly organized, detail-oriented arts administrator. This is a part-time position ranging from 5-15 hours per week, depending on the availability of in-person vs. remote work. Flexible schedule is a must; specifics to be determined based on successful candidate's availability. Start date will be December 2021 if possible or can be adjusted based on candidate's...

November 24, 2021

Controller for Ballet Hispánico

Position Description: Ballet Hispanico is seeking a dynamic individual to serve as its new Controller. Reporting to the Chief Financial & Administration Officer (CFAO), qualified applicants will be responsible for Ballet Hispanico's day-to-day financial management and accounting functions as well as assisting the CFAO in audit preparation, budgeting, reporting and general administrative functions. The...

November 22, 2021

Seeking Outreach Interns for Winter/Spring 2022!



Moving For Life | Internships Part time, 15 hours per week, flexible schedule Duration: 3-6 months Compensation: Internships are unpaid, college credit available Moving For Life- Dance Exercise for Health provides fun and gentle movement classes to older adults and people of all ages affected by cancer. We are movement therapists, exercise specialists, dancers, bodyworkers, psychologists, doctors...

November 22, 2021

Seeking Development/Grant Interns for Winter/Spring 2022



Moving For Life | Internships Part time, 15 hours per week, flexible schedule Duration: 3-6 months Compensation: Internships are unpaid, college credit may be available. Please check with your academic advisor Moving For Life- Dance Exercise for Health provides fun and gentle movement classes to older adults and people of all ages affected by cancer. We are movement therapists, exercise specialists,...

November 22, 2021

Seeking Video Intern for Winter/Spring 2022



Moving For Life | Internships Part time, 15 hours per week, flexible schedule Duration: 3-6 months Compensation: Internships are unpaid, college credit may be available. Please check with your academic advisor Moving For Life- Dance Exercise for Health provides fun and gentle movement classes to older adults and people of all ages affected by cancer. We are movement therapists, exercise specialists,...

November 11, 2021

Programs Manager



Programs Manager Dance Entropy Inc. www.DanceEntropy.org www.GreenSpaceStudio.org About Dance Entropy/Green Space Valerie Green/Dance Entropy is a professional not-for-profit modern dance company founded in 1998. The company performs in NYC, tours and teaches both domestically and abroad. Dance Entropy supports the vision of Artistic Director Valerie Green, who creates stage and site-specific...

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