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PLACE LISTINGS OR PURCHASE ADS

February 15, 2019

[Dance Administrative Assistant Intern - The Nathaniel Hunt Project](#)

JOB DESCRIPTION: The Nathaniel Hunt Project is seeking an administrative assistant intern to assist the Artistic Director/Executive Director and Executive Administrative Director in the production of events including (Re)Union: a Spring Dance Performance, POP-UP Movements: donation-based community classes, and the RISE Experience: a dance residency and intensive. Skills cultivated during this internship...

February 14, 2019

[Internship with At the Brink Dance Projects internship](#)

At the Brink Dance Projects is looking for two passionate recent graduate or a current junior or senior in college to join our team. This position is a part- time position and a great fit for a self starter person who is interested in the performing arts world. At the moment our non- profit is very small with a limited budget and this position is unpaid. The work that this team will do will help...



February 11, 2019

[Ballet Hispánico - Temporary Administrative Assistant](#)

Ballet Hispánico is seeking a temporary Administrative Assistant (for a minimum of 4 weeks) to support the fundraising team. Qualifications - Proficiency at Microsoft Excel, Word, and Outlook required - Familiarity with fundraising database a plus - Work or internship experience in a nonprofit organization desirable - Detail oriented and highly focused on accuracy - Gets along well with colleagues - Ability...



February 8, 2019

[José Limón Dance Foundation Arts Administration Internship Program](#)

José Limón Dance Foundation Arts Administration Internship Program February 2019 - June 2019 The José Limón Dance Foundation is now accepting resumes for the Winter/Spring 2019 Arts Administration Internship Program, providing professional internship opportunities to deserving and distinguished candidates. We are currently offering professional experiences in arts administration: Development,...



February 5, 2019

[Movement Research INTERN Hiring Call](#)

Movement Research offers a variety of internship opportunities for dancers of all levels ages 18 and up. The Intern Program enables 25-30 artists annually to learn valuable administrative skills, assist MR staff, and attend classes and some workshops for free. Applications are reviewed periodically, either with each new season, or as a position becomes available. Applications are welcome at any time...

February 4, 2019

[American Swiss Ballet Company Seeking Office Assistant/ Intern](#)

American Swiss Ballet Company is Seeking an Office Assistant. General Description: This position is responsible for assisting the Director of the American Swiss Ballet Company. This intern will be exposed to all facets of the organization through this unique internship. The intern is also able to take ballet class in exchange for work hours. Tasks may include: • Organizing and preparing company...

February 4, 2019

[Special Events & Marketing Intern](#)

Company: Dancewave Location: Brooklyn, NY Compensation: Monthly travel stipend provided; Free dance and fitness classes ORGANIZATIONAL BACKGROUND: Dancewave provides access to a community dance experience that encourages individuality and whole-person development throughout New York City and beyond. JOB DESCRIPTION: Dancewave seeks an intern to assist the Special Events Coordinator and Communications,...



January 29, 2019

[DUE FRIDAY! Arts Management Training Internship \(Stipend\)](#)

Pentacle's new Arts Management Training program (AMT) seeks junior, seniors, graduate-level students or recent graduates who entering the nonprofit arts sector at the start of their professional careers. AMT pairs 3-4 emerging arts administrators from under-represented communities with small companies or non-profits for 10 hours per week of dedicated work in addition to providing the intern one-on-one...



