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administration



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May 2, 2025

[Summer 2025: Marketing/ Media, Development/ Special Events, and Arts Management Internships](#)

WHO ARE WE? BodyStories: Teresa Fellion Dance is an NYC-based non-profit contemporary dance company of womxn and non-binary individuals, officially formed in 2011, and active with individual projects since 2004. We create original dance works in collaboration with composers and artists of all disciplines, and have performed across the continental United States, Cameroon, Dubai, and in Europe at venues...



April 28, 2025

[Limón Summer Arts Administration Intern](#)

Summer Arts Administration Intern - Seasonal LOCATION: New York, NY JOB TYPE: 20 hours per week The José Limón Dance Foundation is now accepting résumés for the Summer 2025 Arts Administration Internship. Internships span Marketing, Research, Fundraising, Education and Archiving departments. We welcome applications from New York-based college graduates, undergraduates, as well as...



April 14, 2025

[Program Administrator](#)

Job Title: Program Administrator Organization: Manhattan Youth Ballet Location: New York, NY Type: Part-Time Compensation: \$19/hour Schedule: During School Year: Monday-Friday, 3:30-7:00 pm, Saturday 9:30-3:00pm Mid June-July: Flexible hours 23 hrs per week Summer Intensive August 11-29th: Monday-Friday 9-5pm (Days and hours will be different during performance weeks.) Job...



April 9, 2025

[BodyStories: Teresa Fellion Dance is searching for a part-time Company Manager](#)

BodyStories: Teresa Fellion Dance is searching for a part-time Company Manager. The ideal candidate will be consistently looking forward to further the momentum and growth of the company, our performing and education programming in NYC and on tour, as well as the programming at BodyStories' Middlebrook Arts Research + Residency Center in Upstate, NY. We are looking for someone with a passion for...

April 7, 2025

[Financial Maintenance Lead \(Finance and Budgeting Manager\)](#)

ArtsPool is an organization that is passionate about providing affordable bookkeeping, financial management, and workforce administration support to nonprofit arts organizations. Our mission is to provide a high level of support in these key areas to allow arts organizations to focus on what they do best - create! We are looking for a candidate skilled in all things budgeting and nonprofit financial...



March 18, 2025

[Carole Alexis Ballet Theatre - Audition](#)

Carole Alexis Ballet Theatre is holding auditions for immediate hire. We are looking for versatile and classically trained dancers for the upcoming 2025/2026 seasons. Dancers should be fast learners with strong techniques and ethics. Knowledge of dance from the African Diaspora is a plus. Please note that the Carole Alexis' choreography/repertoire is musically and technically challenging. Send...



March 17, 2025

[Brooklyn Ballet is seeking a Business and Personnel Manager](#)

Mission Our mission is three-fold: to commit to artistic accomplishment, education, and community engagement. The Organization <https://www.brooklynballet.org/> Brooklyn Ballet was founded in February 2002 by Artistic Director Lynn Parkerson, the first of its kind in Brooklyn in more than 40 years. This nonprofit professional dance company brings a contemporary vision to the treasured art form...



March 5, 2025

[Company Manager, nora chipaumire, inc](#)

Role: Company Manager, nora chipaumire, inc <https://www.companychipaumire.com/> Hours: Full-time, year round, with nights and

weekends when needed. Travel: National and international travel will be required frequently. Location: Berlin or New York City, ideally, but other locations in the U.S. and E.U. will be considered. Start: ASAP Overview: nora chipaumire, inc. ("nora,...
