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administration



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PLACE LISTINGS OR PURCHASE ADS

November 4, 2019

[Paid Dance Studio Internship](#)

WR Arts provides quality performing arts education in a safe and supportive environment throughout the Williamsburg/Greenpoint area in afternoon programs including In School & Studio settings. We are currently seeking performers and artists who are interested in working as an intern in our Home Base & In School Programs. Interns will work closely with other Teaching Artists & Management to gain hands...

October 30, 2019

[Amazing Internship Opportunity at VIVO Ballet](#)

Internships at VIVO Ballet offer individuals the unique opportunity to be involved in a world renowned arts group that supports and shares the vision of the artistic director Enzo Celli. Interns will work closely with VIVO Direction and Enzo Celli to provide artistic, administrative, production, and operational support. Interns function as integral members of the administrative team. They are charged...



October 27, 2019

[Social Media & Arts Admin Internships - Arch Ballet](#)

<http://archballet.com/the-company/internships/> Apply by Nov 1 - seeking Admin and social media applicants. Email resume in PDF, proposed schedule, remote or in office hours, and a paragraph of your interested sector to ADMIN@ARCHBALLET.COM Arch Ballet (A|B) has a year-round internship program as part of our ongoing effort to offer rewarding learning opportunities to outstanding candidates...

October 26, 2019

[Cornfield Dance Seeking Hourly Bookkeeper](#)

Cornfield Dance is seeking an experienced Bookkeeper to keep the company's financial records organized and updated. This is an hourly position, and could range from 2-5 hours per month. Responsibilities include entering all financial information accurately in Quickbooks and reconciling bank statements. A successful candidate will be efficient, organized, and timely. Proficiency in Quickbooks...



October 26, 2019

[Cornfield Dance Seeking Graphic Designer](#)

Cornfield Dance is seeking a graphic designer to create our company press kit. Payment will be project-based, and is negotiable. If interested, please send a resume and at least two work samples to administration@cornfielddance.org. For information about Cornfield Dance, please visit www.cornfielddance.org. ...



October 24, 2019

[Eco-Arts Organization - Internship Opportunity](#)

In Artichoke Dance Company we create change through performing arts activism. Our exciting site-specific works and community initiatives motivate the audience members to #takeaction toward environmental justice. We are looking for an individual interested in gaining hands-on experience in the areas of arts administration, communication, and marketing. The ideal candidate has excellent communication...



October 23, 2019

[Finance and Operations Director](#)

POSITION SUMMARY: Finance and Operations Director Founded in 1994, RIOULT DANCE NY is a New York City-based dance company dedicated to fostering a new generation of modern dance enthusiast through the creation and presentation of dance works by choreographer Pascal Rioult. On the eve of the company's 25th anniversary, the company acquired an 11,000 square foot space in the Kaufman Arts district...



October 3, 2019

[CPR Seeks Arts Administration Intern to Start Immediately](#)

CPR - Center for Performance Research | Arts Administration Internship Part time, 10 hours per week Duration: 6 months Compensation: Monthly unlimited Metrocard, free performances, and complimentary rehearsal space contingent upon studio availability. CPR - Center for Performance Research is seeking an Arts Administration Intern. This internship provides pre-professional artists and art administrators...

