

# OUR NEW YORK CITY DANCE

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March 25, 2014

#### Executive Administrative Assistant

~~The Executive Administrative Assistant is responsible for ensuring that the day-to-day operations of the school run efficiently and effectively. Responsibilities include, but are not limited to, preparing student rosters, executing school policies and procedures, responding to parents' questions and concerns, greeting visitors and answering questions, responding to e-mails and voicemails, providing..

March 22, 2014

### Group Fitness Instructors - Physique 57 Dubai

Are you ready to take your passion for health and fitness to an exciting international city? Do you want to take your skills to the next level? Physique 57 is looking for high-energy, creative and dynamic instructors to join our team in Dubai! Physique 57 is an internationally renowned ballet-barre based fitness company that has been changing the way people look, feel, and live since 2006. Our...

March 21 2014

### Administrative Intern Opportunities



Marie-Christine Giordano Dance is looking for two interns, with flexible schedule for 8 hours per week for April, May, and June. The candidates will be working on strategic planning tasks and should be eager to learn about development, marketing and the likes. They will have the opportunity to take part in development seminars lead by experts, at no cost, at the New York City Department of Cultural...

March 19, 2014

## Abraham.in.Motion Seeks a Part-Time Bookkeeper

Bessie award-winning choreographer and recipient of the 2013 MacArthur "Genius" Fellowship, Kyle Abraham/Abraham.In.Motion, seeks a Part-Time Bookkeeper to aid in the establishment and maintenance of a bookkeeping system. An ideal candidate would have the following qualifications: Minimum 3-5 years prior bookkeeping/accounting experience; degree in accounting or finance is a plus Proficiency...

March 17, 2014

### Refine Method Managers Needed

Refine Method, an award-winning upscale boutique fitness studio specializing in an athletic brand of circuit training using our custom equipment system, is seeking well-qualified candidates to join our management team. Part-time and full-time work available. Founded...

March 15, 2014

### Internships for Dancers & Other Performing Artists

Continuum Dance Company is a contemporary dance company based out of NYC. The company's movement quality is flowing yet grounded style, incorporating mainstream contemporary & ballet technique in their repertoire. More information is available on our...

### Astoria Fine Arts Dance Seeks Marketing Intern

Astoria Fine Arts Dance (AFA), Astoria's #1 dance and fitness studio, is looking for an experienced marketing intern currently enrolled in a nearby college or university. Candidates are required to work 5-10 hours a week in exchange for college credit..

March 13, 2014

### Dancewave - Education Internship Spring 2014

Dancewave seeks a Spring 2014 Education Intern to assist the Director of Education and School Administrator in the management of Dancewave's education programs. This internship offers an excellent opportunity to gain real, hands on experience...