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administration



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PLACE LISTINGS OR PURCHASE ADS

January 16, 2025

### [Performing Arts Management Internship starting February 2025 - Elsie Management](#)

Job Title: Performing Arts Management Internship Location: Brooklyn, NY (near Barclays Center) Duration: 4-6 months (16-24 weeks), minimum of 20 hours per week, minimum of 4 days in person per week Compensation: \$500 stipend per internship period Start Date: Flexible, with current start window between February 4 - 14, 2025 About Elsie Management: Elsie Management's roster features award-winning...

January 14, 2025

### [Ballet Hispánico School of Dance Administrative Assistant](#)

Job Posting: January 13, 2025 School of Dance Administrative Assistant Part-Time Position Currently Accepting Applications For Immediate Hire Position Description: The School of Dance Administrative Assistant supports daily functions in the School of Dance office including checking-in students to the building, conducting daily walk-thrus of the space, tracking attendance, administering...



January 13, 2025

### [Paid Internship for International Dance Festival](#)

WHITE WAVE Dance - DUMBO Dance Festival Founded in 2001, the DUMBO Dance Festival (DDF) has grown into one of New York's most celebrated showcases of emerging choreographers and innovative dance. With over 3,000 choreographers/dance companies and over 22,500 performers presented to a total of more than 90,500 audience members, DDF is a hub for experimentation, originality, and community in the dance...

January 13, 2025

### [Dumbo Dance Festival Hiring Assistant Festival Coordinator](#)

ASSISTANT FESTIVAL COORDINATOR (Part-Time/Contract) WHITE WAVE Dance - DUMBO Dance Festival Founded in 2001, the DUMBO Dance Festival (DDF) has grown into one of New York's most celebrated showcases of emerging choreographers and innovative dance. With over 3,000 choreographers/dance companies and over 22,500 performers presented to a total of more than 90,500 audience members, DDF is a hub for...

December 31, 2024

### [Accepting Applications: Dancewave Work Exchange Program | Late Winter Term](#)

POSITION: Work Exchange Participant LOCATION: Dancewave Center 182 Fourth Avenue Brooklyn, NY 11217 HOURS: Sunday evenings 3-9pm OR Wednesday + Friday evenings 6pm-9:30pm HIRING TIMELINE: Job opportunity announcement late December, application and interview process early January, position offer second week of January OFFICIAL START DATE: Week of January 19th ORGANIZATIONAL BACKGROUND: Founded...



December 23, 2024

### [Associate Producer](#)

TITLE: Associate Producer STATUS: Part-Time, Remote, Seasonal, February 3-May 3 Full-Time, In-Person, Seasonal, May 6-August 28 LOCATION: Hybrid Part-Time, remote, February-April Full Time, In-person May-August REPORTS TO: Producing Director DEPARTMENT: Programming SUPERVISES: Seasonal Staff & Interns WORKS WITH: Programming & Production Administrator, Public Programs Coordinator, Seasonal...



December 20, 2024

### [Director of Education](#)

Director of Education Position Profile About the Opportunity Paper Mill Playhouse (PMP), the nation's premier musical theater, seeks a visionary and experienced leader to serve as Director of Education. This leadership position offers an exceptional opportunity to advance Paper Mill's award-winning classes, training programs, and educational initiatives. The successful candidate will provide strategic...



December 13, 2024

### [Video Documentation Intern](#)

POSITION OVERVIEW The Video Documentation Intern plays a vital role in capturing and preserving the dynamic experiences of the Festival.

Working closely with the staff videographers, the intern will gain hands-on experience in video production, post-production, and archival management, contributing to both the Festival's promotional efforts and its extensive historical documentation. RESPONSIBILITIES -...

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