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administration



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September 19, 2018

### [Run away with the circus: Workstudy at The Muse!](#)

Say goodbye to the average work-study program! At The Muse Brooklyn and The Muse Gowanus our hearts beat circus and our work-study students are the colorful backbone of our community. From being the face of our front desk, to transforming our studio into whatever fun event we happen to be hosting, this program promises to utilize the skills and interests of every individual, while giving opportunities...



September 17, 2018

### [VIVO Ballet seeks Project Leader](#)

VIVO Ballet is looking for 1-2 persons interested in working as a Project Leader for our next fundraising project. Project Leader at VIVO offers individuals the unique opportunity to be involved in a dynamic, world-renowned arts organization that supports and shares the dynamic artistic vision of the choreographer Enzo Celli. We seek a candidate who takes a creative approach with their fundraising...



September 17, 2018

### [Dancewave seeks an Operations Manager!](#)

POSITION: Operations Manager HOURS: Part-time 15-20 hours/week onsite at Dancewave office with potential growth opportunity; must be available on select evenings START DATE: Immediately ORGANIZATIONAL BACKGROUND: Dancewave is a dance education non-profit organization located in Park Slope/Downtown Brooklyn. Dancewave provides all NYC youth access to a supportive dance experience that embraces...



September 12, 2018

### [Program Administrator Position at Pentacle](#)

About the Organization: Pentacle's mission is to design and provide unique and robust programs of support for performing artists at critical stages in their careers. At the same time, Pentacle enriches the cultural landscape through cross-sector partnerships in multiple communities across NYC and the U.S. Since 1976, Pentacle has been a model in the arts administration field, enabling performing...



September 11, 2018

### [Marketing/ Media, Development/ Special Events, and Arts Management Internships](#)

Marketing/ Media, Development/ Special Events, and Arts Management Internships WHO ARE WE? BodyStories: Teresa Fellion Dance is an NYC-based non-profit contemporary dance company, officially formed in 2011, and active with individual projects since 2004. We create original dance works in collaboration with composers and artists of all disciplines, and have performed across the continental United...



September 11, 2018

### [Artistic Assistant, The School of American Ballet](#)

The School of American Ballet, the preeminent ballet academy in the country and the official school of New York City Ballet, seeks a part-time Assistant in the Artistic Department. Reporting to the Artistic Coordinator, the Assistant supports the daily administrative operations of the Artistic Department, including correspondence, database management and managing the pre-ballet program. Key areas...

September 7, 2018

### [A.I.M Seeks Fall Interns!](#)

NYC-based dance company A.I.M, under the Artistic Direction of Kyle Abraham, is seeking enthusiastic and skilled interns to support the Company's administrative and artistic operations for the upcoming touring season. Administrative/Artistic Interns work directly alongside A.I.M senior staff members, and receive unique hands-on training in company/tour management, development, marketing, and general...



September 7, 2018

### [GALLIM SEEKS 2018-2019 INTERN - APPLY NOW!](#)

Internships at Gallim offer individuals the unique opportunity to be involved in a dynamic, world-renowned arts organization that



supports and shares the dynamic artistic vision of Andrea Miller, the 2017-18 artist-in-residence at The Metropolitan Museum of Art. Intern will work closely with Gallim's Artistic Director and Choreographer Andrea Miller to provide artistic, administrative, production,...