

Wednesday, July 6, 2022

## Artistic Director at Calpulli Mexican Dance Company

Company: Calpulli Mexican Dance Company  
Location: Queens, NY  
Compensation: \$25K-\$35K

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Job Purpose: Deliver the artistic mission of Calpulli Mexican Dance Company

Manages: Music Director, Rehearsal Director/ Assistants, Dancers

Reports to: Board of Directors

### ORGANIZATIONAL MISSION

The Calpulli Mexican Dance Company (hereafter Calpulli) was founded in 2003 with the mission of celebrating the Mexican community through dance including live music. To this end, the organization produces performances via its international touring company, designs arts-in-education experiences for all ages, and leads community outreach activities in the northeastern USA.

### POSITION SUMMARY

The Artistic Director is responsible for conceiving, developing, implementing, and overseeing the artistic vision in alignment with Calpulli Mexican Dance Company's mission to celebrate the rich diversity of Mexican and Mexican American cultural heritage through dance-based programming including live music. The Artistic Director shapes the company's work, including staging productions, special projects, tours, educational programs, and outreach programs.

Primary duties include assessing and enhancing the company's artistic and programmatic capabilities; programming all productions; casting and developing dancers; engaging designers and technical staff; setting production schedules; planning with the Executive Director organizing budgets in line with the organization's fiscal plans.

The Artistic Director serves as spokesperson and advocate for the company before funders, the media, stakeholders and public. The Artistic Director will be a dynamic leader who can work with the Executive Director to articulate the company's vision and direction and fuel the ongoing life of the organization.

### RESPONSIBILITIES

Design a comprehensive, mission-driven artistic vision for the institution

Set and execute Calpulli's programming across all artistic disciplines

Choreograph and stage all productions

Develop, elevate, preserve, and refine existing repertoire

Recruit, select, hire, and manage dancers and artistic staff, and commissioning artists

Train and develop dancer's technique in appropriate styles of movement, including folklorico, ballet, modern, etc.

Teach dancers existing and new repertoire

Provide insight to Music Director to help inform development of live music

Create and identify opportunities for partnerships and collaborations with other cultural and educational organizations regionally, nationally, and internationally

Act as the organization's spokesperson at events as requested

Work closely with communications consultants on all marketing and PR initiatives

Provide regular written Artistic Director reports to Calpulli's Board of Directors

Partner with Executive Director to manage and align project and organizational budgets

Provide support for special and fund-raising events, and campaigns as needed

Solicit and respond to audience and community feedback regarding programming

#### DETAILS

Position is part-time and salaried

Flexible hours Monday-Friday and weekends accounting for performances and rehearsals

#### QUALIFICATIONS

Knowledge of Mexican music, dance and cultural history

Minimum of 5 years of artistic leadership experience

Proven leadership ability and talent-development skills

Established relationships with US and international performing arts organizations and artists, as well as Mexican-based cultural organizations

Experience in arts programming and audience development

Creative, collaborative, energetic and organized character

Strong interpersonal and communication skills

Understanding and appreciation of arts-in-education and arts enrichment programming

#### TO APPLY

Interested individuals please email your cover letter, resume, and/ or curriculum vitae to [jobs@calpullidance.org](mailto:jobs@calpullidance.org) with the subject line "Artistic Director." Individuals proceeding to the interview process will be requested to provide references.

#### NONDISCRIMINATION POLICY

It is the policy of Calpulli Mexican Dance Company, Inc. to provide equal employment opportunities in compensation and other terms and conditions of employment without discrimination based on age, race, creed, color, national origin, gender, sexual orientation, disability, marital status, veteran status, genetic predisposition, or carrier status.

Calpulli Mexican Dance Company, Inc. is committed to assuring equal employment opportunity and equal access to services, programs and activities for individuals with disabilities. It is the policy of the Calpulli Mexican Dance Company, Inc. to provide reasonable accommodation to a qualified individual with a disability to enable such individual to perform the essential functions of the position for which he/she is applying or in which he/she is employed.

The policy applies to all employment and independent contractor practices and actions. It includes, but is not limited to, recruitment, job application process, examination and testing, hiring, training, disciplinary actions, rate of pay or other compensation, advancement, classification, transfer, and promotions.

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[calpullidance.org](http://calpullidance.org)

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