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March 30, 2016

### [Marketing and Outreach/Front Desk Assistance](#)

Marketing and Outreach/Front Desk Assistance Reports to: Studio Administrator General Job Description: Front desk: to run the front sign in and sign out desk answering telephones, taking accurate messages and responding to caller inquiries for tuition, show dates and dance schedules. and responding to inquiries and obtaining information for company members, guests, parents and other interested parties;...



March 30, 2016

### [Institutional Development Assistant](#)

Institutional Development Assistant Reports to: Executive Artistic Director General Job Description: focus on communications, marketing and development. Must be an excellent writer, have superb interpersonal skills, ability to multitask, work independently, and to be a self-starter.. Thinking creatively to grow UDA's three pillars: 1) audience/press for the professional company and performances 2)...



March 30, 2016

### [Program Assistant](#)

Job Title: Program Assistant Reports to: Executive Artistic Director General Job Description: Act as executive administrative assistant to EAD Schedule. Coordinate, and assist with oversight and coordination of logistics regarding Internships, Parent Assistance Program and Parent Association Schedule and coordinate monthly staff and parent meetings Co-write and enforce studio policy Train...



March 30, 2016

### [Studio Administrator](#)

Job Title: Studio Administrator Reports to: Managing Director General Job Description: The Studio Administrator is responsible for the overall administration of the Training Activities and for supporting the EAD and Managing Director ADMINISTRATIVE DUTIES & OFFICE OPERATIONS Assist the EAD, and Managing Director in Daily operations of the Academy, including calls to parents, booking faculty...



March 30, 2016

### [Managing Director](#)

Job Title: Managing Director Reports to: Executive Artistic Director (EAD) General Job Description: Works in concert with the EAD to be responsible for the Business Development and implementation of all 5 Programs Please Email cover letter and resume to [uptowndanceacademyuda@gmail.com](mailto:uptowndanceacademyuda@gmail.com), or mail to Uptown Dance Academy, 1425 Amsterdaym Avenue, Suite 5G, NY, NY 10027 OPERATIONS Oversee the implementation...



March 30, 2016

### [OPEN AUDITIONS: Male & Female Dancers](#)

AUDITION FOR MALE AND FEMALE DANCERS The internationally acclaimed MOMIX dance theater will be holding open auditions for male and female dancers with strong ballet, modern, and partnering technique for extensive international and domestic touring. All rehearsals and performances are paid. SUNDAY, MAY 1st Men: 12:00-1:30pm Women: 2:00-4:00pm Partnering Callback: 4:30-6:00pm \*2nd callback...

March 29, 2016

### [SEEKING FEMALE WAACKERS for music video shoot](#)

Looking for a female dancer (preferably knows waacking) for music video for electronic music artist. Compensation based on interpretation and previous experience. Shooting this Saturday April 2nd. If interested please email bodyshots and video reel to [melissawu828@gmail.com](mailto:melissawu828@gmail.com)...



March 29, 2016

### [LEIMAY Open Call for Performers](#)

LEIMAY Artistic collaborators Ximena Garnica and Shige Moriya seek female and male dancers, and/or highly physically and vocal trained performers to join their team for LEIMAY's 2016-17 performance season. Individuals should be interested in exploring vocal

work as well as physical performance and dance. Committed individuals will take part in the creation of future work and educational programs....

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