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PLACE LISTINGS OR PURCHASE ADS

August 12, 2017

Full-Time Administrative Assistant - Dance Department, Rutgers Univ.

APPLY ON-LINE: <https://jobs.rutgers.edu/postings/50412> Rutgers, The State University of New Jersey, is seeking an Administrative Assistant for the Mason Gross School of the Arts Department of Dance. This position is responsible for Department reception, recruitment and public relations and scheduling. The Administrative Assistant works with and reports to Department Chair, Department Administrator...



August 12, 2017

CALL FOR PARTICIPATION: New Waves! PRESENTS Processional Performance for 2017 West Indian American Day Carnival.

New Waves! PRESENTS Processional Performance for 2017 West Indian American Day Carnival. Wear White. Join Us. Let's Dance! Brooklyn, NY – 25 July 2017 – How does Carnival define Caribbean diasporic movement? What is the relationship between Carnival and diasporic identities? How are politics of emancipation and practices of resistance expressed through Carnival? In consideration of these questions,...



August 12, 2017

Front Desk/Associate Part Time @ Amazing Wellness Practice

Bodyworks DW Advanced Massage Therapy, an elite medical massage therapy studio in the financial district, needs you! We are a continually growing wellness practice and need additional assistance at the studio to help the owner and the therapists keep their days running smoothly. When - we currently need shift coverage for the following shift. - Saturday (8:30 am - 3 pm). Flexibility for covering...



August 11, 2017

Nadine Bommer Dance Company seeks dancers!

Nadine Bommer Dance Company seeks dancers for the cast of their internationally acclaimed work Invisi'BALL. All NBDC dancers must have a strong command of Nadine's improvisational and character technique, the Nadine Bommer Method. For this reason, dancers will be chosen directly from NBDC's annual training program, beginning in September. The program includes 4 intimate classes per week...



August 11, 2017

Intern, Marketing

This position is primarily responsible for assisting with all facets of Marketing Department operations. Intern will work with the Marketing Associate on online marketing, including social media, e-advertising, and research trending in various online advertising campaigns. They will also work with the Marketing Associate on campaigns for future Seasons (direct mail/print ads), with upcoming events...

August 11, 2017

Intern, Development Assistant

This position is primarily responsible for assisting the Chief Advancement Officer of the Development Department. Intern will support CAO with administrative duties and prospective projects, help serve as the first point of contact for general development inquiries, and as the development liaison between departments and the Board of Trustees, assist in processing gifts and acknowledgement letters,...

August 11, 2017

Intern, Institutional Support

This position is primarily responsible for assisting the Institutional Support Division within Development. Intern will help prepare proposals and submit applications for funding, assist in drafting acknowledgement letters, preparing mailings, maintain records in Raiser's Edge and Playbill, researching prospective funding opportunities, benefit fulfillment for corporate sponsors, maintaining department...

August 11, 2017

Intern, Patron Services

This position is responsible for assisting the Assistant Manager, Patron Services in stewarding members of the Golden Circle, Majors, and Board of Trustees. Intern will assist with ticket orders for ABT's Spring and Fall New York Seasons, help organize and plan donor trips while

