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PLACE LISTINGS OR PURCHASE ADS

August 12, 2017

[Front Desk/Associate Part Time @ Amazing Wellness Practice](#)

Bodyworks DW Advanced Massage Therapy, an elite medical massage therapy studio in the financial district, needs you! We are a continually growing wellness practice and need additional assistance at the studio to help the owner and the therapists keep their days running smoothly. When - we currently need shift coverage for the following shift. - Saturday (8:30 am - 3 pm). Flexibility for covering...



August 11, 2017

[Nadine Bommer Dance Company seeks dancers!](#)

Nadine Bommer Dance Company seeks dancers for the cast of their internationally acclaimed work Invisi'BALL. All NBDC dancers must have a strong command of Nadine's improvisational and character technique, the Nadine Bommer Method. For this reason, dancers will be chosen directly from NBDC's annual training program, beginning in September. The program includes 4 intimate classes per week...



August 11, 2017

[Intern, Marketing](#)

This position is primarily responsible for assisting with all facets of Marketing Department operations. Intern will work with the Marketing Associate on online marketing, including social media, e-advertising, and research trending in various online advertising campaigns. They will also work with the Marketing Associate on campaigns for future Seasons (direct mail/print ads), with upcoming events...

August 11, 2017

[Intern, Development Assistant](#)

This position is primarily responsible for assisting the Chief Advancement Officer of the Development Department. Intern will support CAO with administrative duties and prospective projects, help serve as the first point of contact for general development inquiries, and as the development liaison between departments and the Board of Trustees, assist in processing gifts and acknowledgement letters,...

August 11, 2017

[Intern, Institutional Support](#)

This position is primarily responsible for assisting the Institutional Support Division within Development. Intern will help prepare proposals and submit applications for funding, assist in drafting acknowledgement letters, preparing mailings, maintain records in Raiser's Edge and Playbill, researching prospective funding opportunities, benefit fulfillment for corporate sponsors, maintaining department...

August 11, 2017

[Intern, Patron Services](#)

This position is responsible for assisting the Assistant Manager, Patron Services in stewarding members of the Golden Circle, Majors, and Board of Trustees. Intern will assist with ticket orders for ABT's Spring and Fall New York Seasons, help organize and plan donor trips while ABT is on tour, monitor various schedules and calendars, assist in scheduling backstage tours, meet&greet, class viewings,...

August 11, 2017

[Trisha Brown Dance Company Internships](#)

Trisha Brown Dance Company is dedicated to the creation, performance, and preservation of the work of Trisha Brown. TBDC is currently accepting intern applications for the following departments: Company Management Responsibilities include assisting with administrative tasks, updating the company's U.S. presenter database and some light correspondence. Development Work collaboratively with the...

August 11, 2017

[Intern, Special Events](#)

This position is responsible for supporting the Special Events Department in all areas of event planning. Intern will process Special Events income and maintain event records, produce acknowledgement letters, process invoices, track expenses, assist with mailings, help to maintain inventory, manage distribution of departmental mail, assist in designing all in-house event materials, draft event descriptions...

