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administration



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PLACE LISTINGS OR PURCHASE ADS

March 27, 2013

[Office Manager, Dance/NYC](#)

Position Description Title: Office Manager Location: New York City Reports to: Executive Director Supervises: Interns, Volunteers, Select Contractors Status: Part-time, starting date and hours (20-32) negotiable, 2013 Dance/NYC's (www.dancenyc.org)...

March 20, 2013

[Creative Outlet Development Coordinator Internship](#)

Creative Outlet Dance Theatre of Brooklyn Jamel Gaines' Creative Outlet Dance Theatre of Brooklyn is a world-renowned dance company dedicated to enriching the arts community through artistic excellence. Our...

March 19, 2013

[Chez Bushwick seeks Development Associate](#)

ABOUT CHEZ BUSHWICK: Founded and guided by artists, Chez Bushwick is dedicated to the advancement of interdisciplinary art and performance, with a strong focus on experimental dance. Since its inception in 2002, the organization has been acknowledged...

March 19, 2013

[Internship Opportunities at Chez Bushwick](#)

Located in the Bushwick neighborhood of Brooklyn, Chez Bushwick is a non-profit arts organization that supports the dance community through providing affordable studio rental, artist residencies and presenting programs. Chez Bushwick also supports the...

March 18, 2013

[Gowanus Art & Production seeks part-time Intern](#)

Intern to Arts Coordinator About: Gowanus Art + Production (GAP) is the art division of Gowanus Hospitality, a vanguard company, home of the Green Building, 501 Union and the Gowanus Gallery. Gowanus Art & Production presents performance...

March 14, 2013

[Summer Internship with Time Lapse Dance](#)

Jody Sperling/Time Lapse Dance (www.timelapsdance.com) seeks part-time administrative intern to start mid-May through August. Responsibilities involve assisting the Artistic Director with company administration, marketing, website development, social...

March 6, 2013

[Parsons Dance Seeks Interns](#)

PARSONS DANCE is seeking student professionals for a Winter/Spring semester Development & Marketing/Arts Administration internship. Interns gain experience in how an internationally renowned non-profit dance company runs by assisting with the day-to-day...

February 28, 2013

[PS122 seeks interns in Communications & Branding](#)

OPPORTUNITY:Performance Space 122 seeks interns in Communications & BrandingTIME:March 2013 - June 2013WHAT WE'RE LOOKING FOR:Candidate must be motivated, work quickly and independently, with an interest in any of the following areas: arts administration,...