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December 13, 2024

#### **Public Relations Intern**

**POSITION OVERVIEW** The Public Relations Intern works closely with the Public Relations & Communications Coordinator and the Director of Marketing to assist with all aspects of securing, tracking, and archiving media coverage of Jacob's Pillow Dance Festival while managing the composition of weekly press releases, compilation of press kits for media, and other printed materials as assigned. **RESPONSIBILITIES** Copywriting...

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December 13, 2024

#### **Production Intern**

**POSITION OVERVIEW** Production Interns work alongside Jacob's Pillow Production Staff as well as the visiting company's staff and artists to gain hands-on experience and knowledge about all aspects of the production process. Production Interns will complete seven (7) two-week rotations in which they will be the primary assistants to the Production Managers and departmental supervisors. During the...

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December 13, 2024

#### **Philanthropy Intern**

**POSITION OVERVIEW** The Philanthropy Intern will work alongside a dynamic Philanthropy team during Festival 2025. She/he/they will play an important role in the day-to-day fundraising operations of the summer Festival, and also be part of delivering major special events including the summer Gala and the opening events for the inaugural season of the Doris Duke Theatre. The early weeks of the internship...

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December 13, 2024

#### **Patron Services Intern**

**POSITION OVERVIEW** The Patron Services Intern plays a vital role in delivering an exceptional experience for patrons, artists, and staff at Jacob's Pillow. Working directly with the Patron Services team, the intern will gain hands-on experience in all aspects of guest services, including box office operations, ticketing, and front-of-house support for the 2025 Festival season. This position offers...

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December 13, 2024

#### **Digital Marketing Intern**

**POSITION OVERVIEW** Jacob's Pillow seeks a proactive and detail-oriented Digital Marketing Intern to support the organization's digital marketing efforts and enhance its dynamic digital presence. Reporting to the Digital Marketing Manager, this intern will also work closely with the Director of Marketing and Digital Marketing Coordinator, contributing to a collaborative team focused on expanding...

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December 13, 2024

#### **Company Management Intern**

**POSITION OVERVIEW** Company Management Interns play a pivotal role in the day-to-day operations of Jacob's Pillow Dance Festival. Interns will take on a range of responsibilities focused on artist services, coordination, and hospitality, ensuring that all logistical aspects of festival performances and artist care run smoothly. Each intern will be assigned to one of Jacob's Pillow's three theaters—...

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December 13, 2024

#### **Community Engagement Intern**

**POSITION OVERVIEW** Two Community Engagement Interns work collaboratively within a small team to implement the Pillow's community programs through relationship building, critical thinking, and administrative activities. Community Engagement Programs serve participants of all ages and experiences, from individuals encountering movement for the first time to the advanced dancer. The Community Engagement...

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December 13, 2024

#### **Audience Development Intern**

**POSITION OVERVIEW** The Audience Development Intern works closely with the Audience Development Manager to collaborate on and execute strategic initiatives to develop new in-person and digital audiences for both free and paid events, as well as building strong relationships with local and regional community members and organizations, and serving as a supporting liaison to the Community Engagement...

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