

Thursday, May 6, 2010

## Arts Administration Intern

Please send cover letter and resume to [careers@billtjones.org](mailto:careers@billtjones.org) with the subject Arts Administration Intern. Intern applications are accepted on an ongoing basis. [www.billtjones.org](http://www.billtjones.org). [Share](#) | [Print](#) | [Download](#)

The Bill T. Jones/Arnie Zane Dance Company seeks an Arts Administration Intern for a dynamic season of new work creation, touring, education, and humanities events. The Arts Administration Intern will gain experience in operations, marketing, public relations, and archiving within a major dance/theatre company. The intern will assist the administrative staff in the daily operations of the Company and liaise with the Company's finance, development, and production departments.

Internships are offered year-round. The schedule and weekly hours are flexible. Applicants should be able to house themselves in the NY metro area. Internship is unpaid and targeted towards those seeking academic credit or work experience in a fast-paced arts organization. Benefits such as performance tickets and the opportunity to attend Company class (for those with a dance background) are available.

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