

Tuesday, January 18, 2011

Administrative/Production Intern, February-April

If you have any questions or are interested in, please email info@syrendance.org. Please copy your resume into the body of the email, and let us know a bit about yourself and why you are interested in working with a modern dance company. [Share](#) | [Print](#) | [Download](#)

SYREN Modern Dance seeks an enthusiastic individual to be involved with supporting the Artistic Directors in a broad range of activities as they prepare for their 8th NY Season. From assisting on site at performances as well as working with them on the marketing for the season, to compiling mailings to day-to-day maintenance and data entry. A great deal of availability from March 27-April 3, 2011 is definitely needed, and the rest of the schedule as well as the amount of hours put it can be flexible and developed between the individual and the Artistic Directors. There is plenty of work to be done and areas where assistance can be put to good use. Internship is unpaid, and the position is needed from February-April -- with the possibility of extending beyond this time frame.

Some ability and comfort with computers is good, but a willingness to learn more is greatly appreciated if/when there are holes to be filled in.

Are you a hard worker, willing to learn, have great attention to detail, good collaborator, and are comfortable working on the computer? We'd love to work with you!

www.syrendance.org

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