

Tuesday, May 3, 2011

Jodi Kaplan & Associates/Booking Dance Summer Internship

Please send a resume and a letter of introduction to jka@bookingdance.com. Subject line "Summer Internship 2011."

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Jodi Kaplan & Associates/Booking Dance (JK&A) is seeking a self-motivated, reliable, organized and enthusiastic intern to assist with preparation for JK&A's annual Booking Dance Festival Edinburgh as well as administration and research to support the Main and Boutique Rosters of artists that JK&A represents.

The internship will begin no later than June 1, 2011 and will end no sooner than August 22, 2011. The internship will be 25-30 hours per week unpaid with the option of school credit.

Requirements:

Bachelors Degree secured or expected

Proficiency with Mac

Interest in dance

Preferred:

Experience in an arts administration environment

Applicants who are able to return to assist during the APAP conference in January 2012.

About Jodi Kaplan & Associates/Booking Dance

Jodi Kaplan & Associates is a personal "boutique agency" that books dance companies on extensive tours throughout the USA and internationally. JK&A books a high profile [Main Roster](#) of top dance companies. It also provides conference representation to a wonderfully diverse [Boutique Roster](#) of dance companies. JK&A produces an APAP showcase at the Ailey Citigroup Theater every year, as well as the Booking Dance Festival Edinburgh which is JK&A's "festival within a festival" during the Edinburgh Fringe. In addition to Edinburgh, the Booking Dance Festival will be coming to South Africa in 2012. For more information on Jodi Kaplan & Associates, please visit: www.bookingdance.com.

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[< back](#)

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