

Monday, April 9, 2012

Dance Films Association seeks Digital Intern

Brigid Greene Outreach Coordinator Dance Films Association 48 West 21st Street, #907 New York, NY 10010 (212) 727-0764 brigid@dancefilms.org [Share](#) | [Print](#) | [Download](#)

ABOUT DANCE FILMS ASSOCIATION

Dance Films Association (DFA) is a non-profit membership corporation dedicated to furthering the art of dance film. By connecting artists and organizations, fostering new works for new audiences, and sharing essential resources, DFA seeks to catalyze innovation in and preservation of dance on camera. Susan Braun founded DFA in 1956, and initiated the annual Dance On Camera Festival (DOCF) in 1971 to foster creativity and encourage collaborations between dancers and filmmakers. Dance on Camera Festival (DOCF) is the world's longest running and most celebrated event dedicated to the growth and development of dance on film as an art form. DOCF presents local and international premieres of dance films, a retrospective program, and offers a meeting ground for artists, curators, and scholars to share ideas. The Film Society of Lincoln Center stepped in as DOCF's co-producer in 1996. Soon after, DFA began touring many of the Festival's shorts nationally in 1999 and internationally a year later.

POSITION SUMMARY

The Digital Intern will work closely with Outreach Coordinator Brigid Greene to digitize DFA's dance film collection and other footage as needed. He/She will be expected to log this footage and assemble relevant metadata for each film. In addition, they will be requested to document DFA events and programs. This position begins mid-May and continues through the end of July with the possibility of an extension.

RESPONSIBILITIES

- Working with DFA to establish optimum video digitization workflow and organization.
- Researching and creating metadata for the films and videos.
- Learning about the collection.
- Learning to digitize a variety of video formats.
- Digitize DFA's dance film archive and cataloguing digital film storage and backup.
- Working with video logging software for creating clips and logging metadata.
- Log and capture footage from filmed DFA events.
- A little physical labor including moving and shelving films.

REQUIREMENTS

- Recent college graduate or currently pursuing a Bachelor's degree with a 3.0 GPA or higher.
- Attention to detail and discrepancy.
- Ability to multi-task.
- Interest in dance film and desire to see many hours of film archive footage.
- The ability to work independently and as part of a team.
- Available mid-May through July, 2012.
- Commitment to 10hrs/week.
- Available on Mondays and Wednesdays.

DFA is happy to offer course credit if the applicant is a student at an accredited college/university or a travel stipend for this position.

To be considered, please submit a letter of intent expressing your qualifications and interest in dance film as well as a copy of your resume to brigid@dancefilms.org.

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