

Thursday, May 23, 2013

Joint Internship with choreographer Vanessa Anspaugh & A.O. PRO(+ductions)

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Choreographer [Vanessa Anspaugh](#) and [A.O. PRO\(+ductions\)](#) are looking to bring on a jointintern to support Vanessa's work via PRO's system of administrative support, organization, and sustainable business tactics. The intern will work closely Vanessa, receiving trainingand oversight from Sarah A.O. Rosner (PRO founder), to support Vanessa's choreographicwork. This internship is a great opportunity for hands-on learning from both an excitingchoreographer and an experienced arts administrator.

Though the internship is unpaid, there is definite potential for this position to expand into apaid capacity (both with Vanessa and for other PRO clients) for the right candidate. We arelooking for an intern who can sign on for at least 6 months of work, starting June 1. Internwill mostly likely work with Vanessa/Sarah a few hours a week to start—schedule is flexibleand TBD.

Duties may include:

- General administrative help
- Digital organization of files, photos, video
- Scheduling, rehearsals, performers, and communicating w/ residencies
- Grant Research & Organization, Calendar
- Integration, Timeline Maintenance
- Attending rehearsals & capturing/posting media
- Website, Facebook, Social Media integration

Ideal candidates will be super-organized and motivated self-starters interested in learninghow to excel as makers/administrators in the dance world. Professionalism and reliability amust! To apply, please email aoproinfo@gmail.com with subject line "VA Intern Application."

In no more than two paragraphs, please tell us a little bit about yourself and why you areinterested in working with us. Please tell us what you can bring to the position, as well aswhat you hope to get from your work with us, and attach your resume in .doc or .pdf format. Questions welcome!

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