

Monday, August 26, 2013

Jessica Lang Dance seeks Development Director

Send inquiries to info@jessicalangdance.com with subject line "Development Director Position"

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Jessica Lang Dance seeks a full-time, experienced Executive Director of Development who meets the following criteria:

Ability to work alongside the Artistic Director (Jessica Lang), and support the Company's mission

Experience working in a not-for-profit fund development office that includes successful grant writing and successful production of corporate sponsorship and philanthropic giving proposals

Develop and implement annual fundraising plan focusing on: Major Gifts and Sponsorships from Individual and Corporate Donors; Foundations and Government Grants; Membership Groups; Annual Fund Gifts and Renewals; In Kind Gifts; Special Events; Endowment Gifts; Donor Relations; and Prospect Research

Strategic, disciplined, financially astute, a talented public speaker and negotiator, and a team leader

Must be a self-starter, who works well independently without supervision and also is a team player who has a passion for the performing arts

Experienced in working effectively with a Board, building relationships with key supporters and stakeholders

Interest in developing a long term role with a rapidly growing dance company

Excellent computer skills, specifically Microsoft Office Suite and QuickBooks (Experience utilizing Raiser's Edge software)

Candidates must be organized, personable, and able to work under busy conditions

Must attend performances and public showings and on occasion, rehearsals

For more information on the company, visit www.jessicalangdance.com

Compensation: Commensurate with experience

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