

Friday, October 18, 2013

GAP Administrative Intern

info@gowanusarts.com

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Gowanus Art + Production (GAP) is seeking a part-time administrative intern.

Intern Responsibilities:

- Assist with production of all GAP performances
- Liaise with artists prior to and after performances
- Manage social media platforms
- Assist with booking film and photo shoots

Intern Qualifications:

- Extremely savvy with social media
- Possess a background in theater, dance or production
- Have a strong interest in arts administration
- Have a working knowledge of NY live art scene
- Bachelors Degree or appropriate work experience
- Excellent writing skills

Compensation:

The internship is unpaid, but lunch and a metrocard will be provided. The time commitment is 15 hours a week. For more information, email info@gowanusarts.com

GAP is the art division of the Gowanus Hospitality Group, home of a number of venues on Union St in Brooklyn. GAP's mission is to provide innovative space for art throughout our venues. GAP runs several live art series, oversees a gallery and rents our venues for film and photo shoots. More information can be found at www.gowanusarts.com.

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