

Friday, February 7, 2014

Executive Director, SITl Company

SITl is an Equal Access, Equal Opportunity, Affirmative Action employer. Interested candidates are invited to submit ► [Share](#) | [Print](#) | [Download](#) a resume and brief cover letter to: Barbara Janowitz and Michael Ross at barbara.janowitz@gmail.com.

SITl Company seeks an experienced, energetic, engaging, and entrepreneurial Executive Director to partner with SITl Company's Co-Artistic Directors Anne Bogart, Leon Ingulsrud, and Ellen Lauren and to lead internationally-renowned theater ensemble.

Company Profile

SITl Company is an ensemble-based theater company whose three ongoing components are the creation of new works for the stage, the training of theater artists, and a commitment to artistic international exchange. Founded by Anne Bogart and Tadashi Suzuki, SITl Company recently celebrated its 20th anniversary. Following a comprehensive and transformative strategic planning process SITl Company is in an exciting period of growth that is reflected in its increased presence and partnerships in New York City, its newly launched SITl Conservatory, its vigorous touring schedule, and its commitment to forge cross-disciplinary creative relationships. Today SITl Company is a \$1.2 million, financially stable organization with an active and growing Board of Directors, a professional staff of four, and an established Ensemble of acclaimed and accomplished artists who have been creating theater together for over two decades.

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The Opportunity

SITl Company offers the successful candidate the opportunity to:

- Provide executive leadership for a theater Ensemble with an innovative vision and a passion for exploration.
- Design and develop partnerships with cross-disciplinary artistic collaborators.
- Work with a reinvigorated Board of Directors.
- Spearhead a new initiative for physical space expansion.
- Realize SITl Company's vision of the future and lead the company to a new era of vitality.

Responsibilities

The Executive Director will:

- Understand and enthusiastically embrace a collaborative partnership with Co-Artistic Directors, Ensemble, and Board of Directors.
 - Direct and lead all of the administrative and operational aspects of SITl Company including marketing, public relations, fundraising, finance, and personnel.
 - Manage the Company's financial resources and implement strategies to protect its stability.
 - Interact comfortably and foster communications with all stakeholders and, along with artistic leadership, publicly represent SITl Company.
 - Assist the Board of Directors in broadening and deepening the reach of SITl Company in communities of support and in building the strength of the Board.
- â? Be responsible for accurate and comprehensive budgets for each production and project, and oversight of strategic plan financial implications.
- â? Logistically and strategically manage SITl Company's space needs
- â? Keep the action priorities of the strategic plan in sight while managing day-to-day activities.
- â? Work with SITl's booking agent to secure touring opportunities and strategic partners.
- â? Be responsible for contracts between SITl Company and artists, unions, presenters, and partner organizations.
- â? Work in partnership with Deputy Director to create and carry out a year-round donor cultivation and solicitation plan under the guidance of the Board and its Development Committee.
- â? In partnership with the Director of Education, oversee the scheduling, administration, and promotion of SITl Conservatory activities.
- â? Report directly to the Board of Directors.
- â? Hire, supervise, and evaluate professional staff.

Leadership Skills and Characteristics

The Executive Director will:

- Possess demonstrated experience in successfully leading a dynamic arts organization or be demonstrably ready to advance to an executive leadership position.
- Exhibit passion, dedication, and an eagerness to act as a leader on behalf of SITl Company.
- Have a deep appreciation for and understanding of SITl Company's work.

- Possess an entrepreneurial spirit and a willingness to take risks.
- Have the ability to understand and shape Company activities into an imaginative, streamlined, achievable, healthy, and productive whole.
- Be familiar with the presenting world nationally and internationally.
- Have strong financial and managerial acumen; be able to motivate and mentor a staff.
- Be a skilled fundraiser with the ability to motivate and energize the development process.

Education and Qualifications

The Executive Director will have at least five years of successful experience in a professional nonprofit arts organization, with leadership at the senior management level. It is most likely that s/he will have held senior management positions in the professional theater, but at the very least will have a deep interest and passion for theater. At minimum, an undergraduate college or university degree is required.

Compensation

Salary will be commensurate with experience. A benefits package will be provided.

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