

Wednesday, August 19, 2015

Development Manager (Part-Time)

Company: STREB, Inc.
Location: Brooklyn, NY

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STREB, a not-for-profit arts organization, supports the work of choreographer Elizabeth Streb, tours nationally and internationally, and produces education and community programs both at its home, the STREB Lab for Action Mechanics (SLAM) located in Williamsburg, Brooklyn and throughout New York City.

Position:

Reporting to and in partnership with the Co-Managing Directors, the Development Manager will design and implement fundraising strategies.

Responsibilities:

Develop and execute STREB's annual fundraising plan to include:

- Secure financial support from government, foundation, corporate and individual sources
- Oversee support staff
- Liaise with Board of Directors
- Create and implement strategy for board development
- Create and execute a strategy for individual support
- Oversee organization of special events

Qualifications:

- 3 - plus years experience in development
- Demonstrated excellence in organizational, managerial, and communication skills

Application Instructions:

Email cover letter, resume, and writing sample(s) with DEVELOPMENT MANAGER in the subject line to mea@streb.org.

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