

Tuesday, February 2, 2016

## Seeking Intern | Battery Dance Festival 2016

Company: Battery Dance  
Location: New York, NY

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Battery Dance provides internships for students interested in experiencing the gamut of practices that constitute the field of non-profit performing arts management and the role that dance plays in society. Interns will assist in a variety of exciting projects related to Battery Dance Company's international and domestic programs. The Internship Program seeks to engage the unique skills and interests of each individual in addition to helping students develop an aptitude for new and unfamiliar skills. We enthusiastically welcome interns into our management team, appreciating new voices and visions as an important and valued resource for the forward momentum of Battery Dance. The internship program is particularly beneficial for students wishing to pursue a career in arts management, budding choreographers and dance artists seeking to learn the logistics of running a dance company, and individuals who desire to affect social change through the arts, to further the art of dance both abroad and in NYC, or to gain volunteer/community service hours in a creative and engaging environment.

### Battery Dance Festival Internship April-August

#### Position Summary:

Interns actively handle the logistics for New York City's longest running dance festival, now in its 35th year.

#### Responsibilities will include:

- Conduct outreach to local business soliciting sponsorship
- Help organize incoming dance company applications for the curatorial panel
- Help technical crew in coordinating setup
- Help with logistics on reception and closing event of the Festival
- Assist Festival Manager on coordination of volunteers
- Assist with marketing and development of Festival playbills
- Assist with Visas for international artists
- Assist international dance companies with their travel and stay in the United States

#### Preferred Qualifications

- Enthusiastic, outgoing, and well-spoken
- Previous experience with event management (previous experience with arts festivals preferred but not required)
- Excellent writing and verbal communication skills
- Detailed Oriented
- Ability to multi-task under pressure

Email Resume and Cover Letter to [internships@batterydance.org](mailto:internships@batterydance.org)

Battery Dance  
380 Broadway 5th Floor  
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[batterydance.org](http://batterydance.org)

For more information:  
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